

Title 7: Education K-12

Part 157: Mississippi Secondary Curriculum Frameworks in Career and Technical Education, Architecture and Construction, Heating, Ventilation, and Air Conditioning



2021 Heating, Ventilation, and Air Conditioning (HVAC)

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The Research and Curriculum Unit (RCU), located in Starkville, as part of Mississippi State University (MSU), was established to foster educational enhancements and innovations. In keeping with the land-grant mission of MSU, the RCU is dedicated to improving the quality of life for Mississippians. The RCU enhances intellectual and professional development of Mississippi students and educators while applying knowledge and educational research to the lives of the people of the state. The RCU works within the contexts of curriculum development and revision, research, assessment, professional development, and industrial training.

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Standards

Standards and alignment crosswalks are referenced in the appendix. Depending on the curriculum, these crosswalks should identify alignment to the standards mentioned below, as well as possible related academic topics as required in the Subject Area Testing Program in Algebra I, Biology I, English II, and U.S. History from 1877, which could be integrated into the content of the units. Mississippi's CTE HVAC curriculum is aligned to the following standards:

National Center for Construction Education and Research (NCCER) Learning Series

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International Society for Technology in Education Standards (ISTE)

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College- and Career-Ready Standards

College- and career-readiness standards emphasize critical thinking, teamwork, and problem-solving skills. Students will learn the skills and abilities demanded by the workforce of today and the future. Mississippi adopted Mississippi College and Career Ready Standards (MCCRS) to provide a consistent, clear understanding of what students are expected to learn and so teachers and parents know what they need to do to help them.

mdek12.org/oae/college-and-career-readiness-standards

Framework for 21st Century Learning

In defining 21st-century learning, the Partnership for 21st Century Skills has embraced key themes and skill areas that represent the essential knowledge for the 21st century: global awareness; financial, economic, business and entrepreneurial literacy; civic literacy; health literacy; environmental literacy; learning and innovation skills; information, media, and technology skills; and life and career skills. *21 Framework Definitions* (2019).

battelleforkids.org/networks/p21/frameworks-resources

Preface

Secondary CTE programs in Mississippi face many challenges resulting from sweeping educational reforms at the national and state levels. Schools and teachers are increasingly being held accountable for providing applied learning activities to every student in the classroom. This accountability is measured through increased requirements for mastery and attainment of competency as documented through both formative and summative assessments. This document provides information, tools, and solutions that will aid students, teachers, and schools in creating and implementing applied, interactive, and innovative lessons. Through best practices, alignment with national standards and certifications, community partnerships, and a hands-on, student-centered concept, educators will be able to truly engage students in meaningful and collaborative learning opportunities.

The courses in this document reflect the statutory requirements as found in Section 37-3-49, *Mississippi Code of 1972*, as amended (Section 37-3-46). In addition, this curriculum reflects guidelines imposed by federal and state mandates (Laws, 1988, Ch. 487, §14; Laws, 1991, Ch. 423, §1; Laws, 1992, Ch. 519, §4 eff. from and after July 1, 1992; Strengthening Career and Technical Education for the 21st Century Act, 2019 [Perkins V]; and Every Student Succeeds Act, 2015).

Mississippi Teacher Professional Resources

The following are resources for Mississippi teachers:

Curriculum, Assessment, Professional Learning

Program resources can be found at the RCU's website, rcu.msstate.edu.

Learning Management System: An Online Resource

Learning management system information can be found at the RCU's website, under Professional Learning.

Should you need additional instructions, call the RCU at 662.325.2510.

Executive Summary

Pathway Description

The HVAC pathway is an instructional program that prepares students for employment or continued education in the occupations of heating, ventilation, and air-conditioning. The curriculum framework for this program was developed in partnership with the Mississippi Construction Education Foundation (MCEF). MCEF is the accredited sponsor for the National Center for Construction Education and Research (NCCER).

Grade Level and Class Size Recommendations

It is recommended that students enter this program as a 10th grader. Exceptions to this are a district-level decision based on class size, enrollment numbers, and student maturity. A maximum of 25 students is recommended for classroom-based courses, while a maximum of 15 students is recommended for lab-based courses.

Student Prerequisites

For students to experience success in the program, the following student prerequisites are suggested:

1. C or higher in English (the previous year)
2. C or higher in high school-level math (last course taken or the instructor can specify the level of math instruction needed)
3. Instructor approval and TABE reading score (eighth grade or higher)
or
 1. TABE reading and math score (eighth grade or higher)
 2. Instructor approval**or**
 1. Instructor approval

Assessment

The latest assessment blueprint for the curriculum can be found at rcu.msstate.edu/curriculum/curriculumdownload.

Applied Academic Credit

The latest academic credit information can be found at mdek12.org/ese/approved-course-for-the-secondary-schools.

Teacher Licensure

The latest CTE teacher licensure information can be found at mdek12.org/oel/apply-for-an-educator-license.

Professional Learning

If you have specific questions about the content of any of training sessions provided, please contact the RCU at 662.325.2510.

Course Outlines

Option 1—Four 1-Carnegie Unit Courses

This curriculum consists of four 1-credit courses, which should be completed in the following sequence:

1. **Fundamentals of HVAC—Course Code: 993018**
2. **Applications of HVAC—Course Code: 993019**
3. **Theory of HVAC—Course Code: 993022**
4. **Advanced HVAC—Course Code: 993023**

Course Description: Fundamentals of HVAC

This course includes an introduction to the field as well as fundamentals of safety, math, and hand and power tools.

Course Description: Applications of HVAC

This course provides an introduction to blueprints, materials handling, introduction to HVAC, copper and plastic piping, soldering and brazing, basic electricity, and trade math. It gives students real-world, hands-on practice in these areas. This course should only be taken after students successfully complete Fundamentals of HVAC.

Course Description: Theory of HVAC

This course includes an in-depth study of the heating, ventilation, and air-conditioning profession, carbon steel piping practice, introduction to cooling, and introduction to heating. The course also reinforces safety related to the installation and service of HVAC applications. This course should only be taken after students successfully complete Applications of HVAC.

Course Description: Advanced HVAC

This course includes an in-depth study of the heating, ventilation, and air conditioning profession, air distribution systems, leak detection evacuation recovery and charging, alternating current, and basic electronics. The course also reinforces safety related to the installation and service of HVAC applications. It should only be taken after students successfully complete Theory of HVAC. Scheduling and operating more than one course in the same classroom/laboratory with the same instructor is not allowed. Safety is reinforced and tested at the beginning of each course.

Fundamentals of HVAC—Course Code: 993018

Unit	Title	Hours
1	Introduction and Orientation	3
2	Employability Skills	7.5
3	Fundamentals of Student Organizations	4.5
4	Communication Skills	7.5
5	Basic Safety	35
6	Introduction to Construction Math	25
7	Hand Tools	15
8	Power Tools	15
9	Introduction to Construction Drawings	20
Total		132.5

Applications of HVAC—Course Code: 993019

Unit	Title	Hours
10	Introduction to Materials Handling	20
11	Introduction to HVAC	10
12	Copper and Plastic Piping	15
13	Soldering and Brazing	15
14	Basic Electricity (HVAC)	30
Total		90

Theory of HVAC—Course Code: 993022

Unit	Title	Hours
15	Orientation and Safety	17
16	Trade Math	24
17	Basic Carbon Steel Piping Practice	34
18	Introduction to Cooling	50
Total		125

Advanced HVAC—Course Code: 993023

Unit	Title	Hours
19	Introduction to Heating	40
20	Air Distribution Systems	35
21	Leak Detection Evacuation Recovery and Charging	30
22	Alternating Current	30
Total		135

Option 2—Two 2-Carnegie Unit Courses

This curriculum consists of two 2-credit courses, which should be completed in the following sequence:

1. HVAC I—Course Code: 993020
2. HVAC II—Course Code: 993021

Course Description: HVAC I

This course emphasizes heating, ventilation, and air-conditioning. Topics include employability skills, safety, construction math, construction drawings, materials handling, copper and piping, soldering and brazing, and basic electricity.

Course Description: HVAC II

This course emphasizes heating, ventilation, and air-conditioning. Topics include employability skills, safety, carbon steel piping, introduction to cooling, introduction to heating, air distribution, leak detection evacuation recovery and charging, alternating current, and basic electronics. This course should be taken after the student has successfully completed HVAC I. Scheduling and operating more than one course in the same classroom/laboratory with the same instructor is not allowed. Safety is reinforced and tested at the beginning of each course.

HVAC I—Course Code: 993020

Unit	Title	Hours
1	Orientation	3
2	Employability Skills	7.5
3	Fundamentals of Student Organizations	4.5
4	Communication Skills	7.5
5	Basic Safety	35
6	Introduction to Construction Math	25
7	Hand Tools	15
8	Power Tools	15
9	Introduction to Construction Drawings	20
10	Introduction to Materials Handling	20
11	Introduction to HVAC	10
12	Basic Copper and Plastic Piping	15
13	Soldering and Brazing	15
14	Basic Electricity (HVAC)	30
Total		222.5

HVAC II—Course Code: 993021

Unit	Title	Hours
15	Orientation and Safety	17
16	Trade Math	24
17	Basic Carbon Steel Piping Practice	34
18	Introduction to Cooling	50
20	Introduction to Heating	40
21	Air Distribution Systems	35
22	Leak Detection, Evacuation Recovery, and Charging	30
23	Alternating Current	30
Total		260

Career Pathway Outlook

Overview

Employment of HVAC mechanics and installers is projected to grow 13% by 2028 in the U.S. and 10% in Mississippi—much faster than the average for all occupations. HVAC systems can be found in most buildings; therefore, employment opportunities are readily available for qualified HVAC technicians. Because of the increasing development and complexity of HVAC technology, success in this field requires continuous education to stay current with the latest equipment and skills. In addition to technical skills, having good listening, speaking, time management, and critical thinking skills can also contribute to success in this occupation. In the secondary HVAC program, students can earn NCCER HVAC Level 1 certification, which will give students a head start on obtaining industry-recognized credentials and better prepare them for a postsecondary HVAC program.

Needs of the Future Workforce

Data for this synopsis were compiled from employment projections prepared by the U.S. Census Bureau, the U.S. Bureau of Labor Statistics (2019), and the Mississippi Department of Employment Security (2019).

Table 1.1: Current and Projected Occupation Report

Description	Jobs, 2016	Projected Jobs, 2026	Change (Number)	Change (Percent)	Average Hourly Earnings, 2019
Heating, Air Conditioning, and Refrigeration Mechanics and Installers	2,130	2,340	210	9.9%	\$19.66
Helpers—Installation, Maintenance, and Repair Workers	1,400	1,510	110	7.9%	\$15.80
Installation, Maintenance, and Repair Workers, All Other	730	760	30	4.1%	\$20.88

Source: Mississippi Department of Employment Security; mdes.ms.gov (2019).

Perkins V Requirements and Academic Infusion

The HVAC curriculum meets Perkins V requirements of introducing students to and preparing them for high-skill, high-wage occupations in HVAC fields. It also offers students a program of study, including secondary, postsecondary, and institutions of higher learning courses, that will further prepare them for HVAC careers. Additionally, this curriculum is integrated with academic college- and career-readiness standards. Lastly, the curriculum focuses on ongoing and meaningful professional development for teachers, as well as relationships with industry.

Transition to Postsecondary Education

The latest articulation information for secondary to postsecondary can be found at the Mississippi Community College Board website, mccb.edu.

Best Practices

Innovative Instructional Technologies

Classrooms should be equipped with tools that will teach today's digital learners through applicable and modern practices. The HVAC educator's goal should be to include teaching strategies that incorporate current technology. To make use of the latest online communication tools—wikis, blogs, podcasts, and social media platforms, for example—the classroom teacher is encouraged to use a learning management system that introduces students to education in an online environment and places more of the responsibility of learning on the student.

Differentiated Instruction

Students learn in a variety of ways, and numerous factors—students' background, emotional health, and circumstances—create unique learners. By providing various teaching and assessment strategies, students with various learning preferences can have more opportunity to succeed.

CTE Student Organizations

Teachers should investigate opportunities to sponsor a student organization. There are several here in Mississippi that can foster the types of learning expected from the HVAC curriculum. SkillsUSA is an example of a student organization with many outlets for HVAC. Student organizations provide participants and members with growth opportunities and competitive events. They also open the doors to the world of HVAC careers and scholarship opportunities.

Cooperative Learning

Cooperative learning can help students understand topics when independent learning cannot. Therefore, you will see several opportunities in the HVAC curriculum for group work. To function in today's workforce, students need to be able to work collaboratively with others and solve problems without excessive conflict. The HVAC curriculum provides opportunities for students to work together and help each other complete complex tasks. There are many field experiences within the HVAC curriculum that allow and encourage collaboration with professionals currently in the HVAC field.

Work-Based Learning

Work-based learning is an extension of understanding competencies taught in the HVAC classroom. This curriculum is designed in a way that necessitates active involvement by the students in the community around them and the global environment. These real-world connections and applications link all types of students to knowledge, skills, and professional dispositions. Work-based learning should encompass ongoing and increasingly more complex involvement with local companies and industry professionals. Thus, supervised collaboration and immersion into the industry around the students are keys to students' success, knowledge, and skills development.

Professional Organizations

Association for Career and Technical Education (ACTE)

acteonline.org

SkillsUSA

skillsusa.org/

Using This Document

Suggested Time on Task

This section indicates an estimated number of clock hours of instruction that should be required to teach the competencies and objectives of the unit. A minimum of 140 hours of instruction is required for each Carnegie unit credit. The curriculum framework should account for approximately 75-80% of the time in the course. The remaining percentage of class time will include instruction in non-tested material, review for end-of-course testing, and special projects.

Competencies and Suggested Objectives

A competency represents a general concept or performance that students are expected to master as a requirement for satisfactorily completing a unit. Students will be expected to receive instruction on all competencies. The suggested objectives represent the enabling and supporting knowledge and performances that will indicate mastery of the competency at the course level.

Teacher Resources

Teacher resources for this curriculum may be found in multiple places. Many program areas have teacher resource documents that accompany the curriculum and can be downloaded from the same site as the curriculum. The teacher resources document contains references, lesson ideas, websites, teaching and assessment strategies, scenarios, skills to master, and other resources divided by unit. This document could be updated periodically by RCU staff. Please check the entire document, including the entries for each unit, regularly for new information. If you have something you would like to add to or have a question about the document, call or email the RCU's instructional design specialist for your program. The teacher resource document can be downloaded at rcu.msstate.edu/curriculum/curriculumdownload.aspx. All teachers should request to be added to the Canvas Resource Guide for their course. This is where all resources will be housed in the future, if they are not already. To be added to the guide, [send a Help Desk ticket to the RCU](#) by emailing helpdesk@rcu.msstate.edu.

Perkins V Quality Indicators and Enrichment Material

Many of the units include an enrichment section at the end. If the HVAC program is currently using the Mississippi Career Planning and Assessment System (MS-CPAS) as a measure of accountability, the enrichment section of material will not be tested. If this is the case, it is suggested to use the enrichment material when needed or desired by the teacher and if time allows in the class. This material will greatly enhance the learning experiences for students. If, however, the HVAC program is using a national certification or other measure of accountability that aligns with Perkins V as a quality indicator, this material could very well be tested. It is the responsibility of the teacher to ensure all competencies for the selected assessment are covered throughout the year.

Unit 1: Orientation

Competencies and Suggested Objectives
<ol style="list-style-type: none">1. Describe local program and center expectations, policies, and procedures. ^{DOK 1}<ol style="list-style-type: none">a. Describe local program and career center policies and procedures, including dress code, attendance, academic requirements, discipline, shop/lab rules and regulations, and transportation regulations.b. Give a brief overview of the course. Explain to students what HVAC is, why it is important, and how it will be delivered.c. Compare and contrast local program and school policies to the expectations of employers.d. Preview course objectives, program policy, and industry standards.
<ol style="list-style-type: none">2. Discuss work-based learning (WBL) opportunities related to program areas. ^{DOK 1}<ol style="list-style-type: none">a. Define WBL.b. Explore the opportunities available through the program areas below.<ul style="list-style-type: none">• CPE• Job shadowing• Apprenticeship programs• On-the-job training• Other opportunities.

Unit 2: Employability Skills

Competencies and Suggested Objectives	
1. Describe employment opportunities in the construction industry. ^{DOK 1}	
a. Describe employment opportunities, including potential earnings, employee benefits, job availability, working conditions, educational requirements, required technology skills, and continuing education/training.	
b. Discuss the guidelines for developing a proper résumé.	
c. Demonstrate completing job applications.	
2. Examine the Mississippi Department of Employment Security (MDES) website and its applications relating to employment opportunities. ^{DOK 1}	
a. Perform various searches through the MDES website, such as:	
• Number of jobs available for a specific area of expertise	
• Hourly wage	
• Percentage of jobs in the county	
• Percentage of jobs in the state	
3. Demonstrate appropriate interviewing skills. ^{DOK 1}	
a. Identify interviewing skills such as speaking, dress, professionalism, and punctuality.	
b. Simulate a job interview.	
4. Describe basic employee responsibilities and appropriate work ethics. ^{DOK 1}	
a. Compare and contrast employment responsibilities and expectations to local school and program policies and expectations.	
b. Define effective relationship skills.	
c. Describe workplace issues, including, but not limited to, sexual harassment, stress, and substance abuse.	

Unit 3: Fundamentals of Student Organizations

Competencies and Suggested Objectives	
1.	Discuss the history, mission, and purpose of student organizations, including SkillsUSA. ^{DOK 1} <ol style="list-style-type: none"> Trace the history of the program area's student organization. Identify the mission, purpose, and/or goals of the program area's student organization.
2.	Explore the advantages of membership in a student organization. ^{DOK 1} <ol style="list-style-type: none"> Discuss the membership process for the program area's student organization. Explain the activities related to the local chapter and the state and national organizations.
3.	Discuss the organization's brand resources. ^{DOK 1} <ol style="list-style-type: none"> Identify the motto, creed, and/or pledge and discuss their meanings. Recognize related brand resources, such as: <ul style="list-style-type: none"> • Emblem • Colors • Official attire • Logos • Graphic standards
4.	Describe the importance of effective communication skills. ^{DOK 1} <ol style="list-style-type: none"> Demonstrate verbal and nonverbal communication skills. Apply appropriate speaking and listening skills to class- and work-related situations.
5.	Apply leadership skills to class- and work-related situations and 21st century skills. ^{DOK 2} <ol style="list-style-type: none"> Define leadership. Discuss the attributes of a leader. Identify the roles a leader can assume.
6.	Utilize team-building skills in class- and work-related situations. ^{DOK 2} <ol style="list-style-type: none"> Define team-building. Discuss the attributes of a team. Identify the roles included in a team.
7.	Discuss the various competitions offered through the program area's student organization. ^{DOK 1} <ol style="list-style-type: none"> Describe each of the competitions and the skills needed to accomplish the tasks. Perform the tasks needed to complete an assigned requirement for a competition.
Note: This unit will be ongoing throughout the year. Time allotted for this unit will be distributed over the entire year.	

Unit 4: Communication Skills

Competencies and Suggested Objectives
1. Demonstrate the ability to follow verbal and written instructions and communicate effectively in on-the-job situations. ^{DOK 2} <ol style="list-style-type: none">Follow basic written and verbal instructions.Effectively communicate in on-the-job situations using verbal, written, or electronic communication.
2. Discuss the importance of good listening skills in on-the-job situations. ^{DOK 2} <ol style="list-style-type: none">Apply the tips for developing good listening skills.

Unit 5: Basic Safety

Competencies and Suggested Objectives	
1.	Describe, define, and illustrate general safety rules for working in a shop/lab and how they relate to the construction industry. ^{DOK 2} a. Describe how to avoid on-site accidents. b. Explain the relationship between housekeeping and safety. c. Explain the importance of following all safety rules and company safety policies according to OSHA standards. d. Explain the importance of reporting all on-the-job injuries, accidents, and near misses. e. Explain the need for evacuation policies and the importance of following them. f. Explain the causes of accidents and the impact of accident costs. g. Compare and contrast shop/lab safety rules to industry safety rules.
2.	Identify and apply safety around welding operations. ^{DOK 1} a. Use proper safety practices when welding or working around welding operations. b. Use proper safety practices when welding in or near trenches and excavations. c. Explain the term “proximity work.”
3.	Display appropriate safety precautions to take around common jobsite hazards. ^{DOK 1} a. Explain the safety requirements for working in confined areas. b. Explain the different barriers and barricades and how they are used.
4.	Demonstrate the appropriate use and care of personal protective equipment (PPE). ^{DOK 1} a. Identify commonly used PPE items. b. Understand proper use of PPE. c. Demonstrate appropriate care for PPE.
5.	Explain fall protection and ladder, stair, and scaffold procedures and requirements. ^{DOK 1} a. Explain the use of proper fall protection. b. Inspect and safely work with various ladders, stairs, and scaffolds.
6.	Explain the safety data sheet (SDS). ^{DOK 1} a. Explain the function of the SDS. b. Interpret the requirements of the SDS. c. Discuss hazardous material exposures.
7.	Display appropriate safety procedures related to fires. ^{DOK 1} a. Explain the process by which fires start. b. Explain fire prevention of various flammable liquids. c. Explain the classes of fire and the types of extinguishers. d. Illustrate the proper steps to follow when using a fire extinguisher. e. Demonstrate the proper techniques for putting out a fire.
8.	Explain safety in and around electrical situations. ^{DOK 1} a. Explain the injuries that can result when electrical contact occurs. b. Explain safety around electrical hazards. c. Explain actions to take when an electrical shock occurs.
<p>Note: Safety is to be taught as an ongoing part of the program. Students are required to complete a written safety test with 100% accuracy before entering the shop for lab simulations and projects. This test should be documented in each student’s file.</p>	

Unit 6: Introduction to Construction Math

Competencies and Suggested Objectives
<ol style="list-style-type: none">1. Apply the four basic math skills using whole numbers, fractions, decimals, and percentages, both with and without a calculator. ^{DOK 2}<ol style="list-style-type: none">a. Define basic geometric shapes used in the construction industry.b. Add, subtract, multiply, and divide whole numbers, decimals, and fractions with and without a calculator.c. Convert whole numbers to fractions and convert fractions to whole numbers.d. Convert decimals to percentages and convert percentages to decimals.e. Convert fractions to decimals.f. Convert fractions to percentages.g. Demonstrate reading a standard and metric ruler and a tape measure.h. Recognize and use metric units of length, weight, volume, and temperature.

Unit 7: Hand Tools

Competencies and Suggested Objectives
<ol style="list-style-type: none">1. Demonstrate the use and maintenance of hand tools. ^{DOK 2}<ol style="list-style-type: none">a. Identify, visually inspect, and discuss the safe use of common hand tools.b. Discuss safety rules.c. Select and demonstrate the use of hand tools.d. Explain the procedures for maintenance.

Unit 8: Power Tools

Competencies and Suggested Objectives
<ol style="list-style-type: none">1. Demonstrate the use and maintenance of power tools. ^{DOK 2}<ol style="list-style-type: none">a. Identify, visually inspect, and discuss the safe use of common power tools.b. Discuss safety rules.c. Select and demonstrate the use of power tools.d. Explain the procedures for maintenance.

Unit 9: Introduction to Construction Drawings

Competencies and Suggested Objectives
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| <ol style="list-style-type: none">1. Read, analyze, and understand basic components of a drawing. ^{DOK 3}<ol style="list-style-type: none">a. Recognize and identify terms, components, and symbols commonly used on drawings.b. Relate information on construction drawings to actual locations on the drawings.c. Recognize different types of drawings.d. Interpret and use drawing dimensions. |
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Unit 10: Introduction to Materials Handling

Competencies and Suggested Objectives
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| <ol style="list-style-type: none">1. Safely handle and store materials. ^{DOK 1}<ol style="list-style-type: none">a. Define a load.b. Establish a pre-task plan prior to moving a load.c. Demonstrate proper materials-handling techniques.d. Choose the appropriate materials-handling equipment for a task.e. Recognize hazards and follow safety procedures required for materials handling.f. Identify and demonstrate commonly used knots. |
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Unit 11: Introduction to HVAC

Competencies and Suggested Objectives
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| <ol style="list-style-type: none">1. Identify and explain heating, ventilation, air-conditioning, and refrigeration (HVAC/R) systems, HVAC/R environmental law, and job opportunities that are available in the HVAC/R profession. ^{DOK2}<ol style="list-style-type: none">a. Explain the basic principles of HVAC/R.b. Describe the principles that guide HVAC/R installation and service techniques. |
|--|

Unit 12: Basic Copper and Plastic Piping

Competencies and Suggested Objectives
<ol style="list-style-type: none">1. Identify and discuss the tools used in the piping trade, discuss the materials and methods used in connecting piping systems, and perform copper and plastic piping tasks found in the industrial maintenance and HVAC environment. ^{DOK2}<ol style="list-style-type: none">a. Discuss and demonstrate how to use copper tubing in HVAC.b. Discuss and demonstrate how to use plastic tubing in HVAC.

Unit 13: Soldering and Brazing

Competencies and Suggested Objectives
1. Identify and utilize PPE, tools, and materials required to solder and braze copper tubing. ^{DOK1}
2. Prepare and solder/braze copper tubing systems in various industrial and HVAC applications and properly clean and install fittings. ^{DOK2}

Unit 14: Basic Electricity (HVAC)

Competencies and Suggested Objectives
<ol style="list-style-type: none">1. Identify electrical safety hazards, demonstrate safety around circuits and equipment, describe basic electricity laws, interpret electrical drawings and schematics, and demonstrate wiring basic electrical circuits. ^{DOK2}<ol style="list-style-type: none">a. Describe how voltage, current, resistance, and power are mathematically related.b. Describe the difference between series and parallel circuits and calculate loads in each.c. Describe the purpose and operation of the various electrical components used in equipment.

Unit 15: Orientation and Safety

Competencies and Suggested Objectives	
1.	Describe local program and vocational/career technical center policies and procedures. DOK2
2.	Describe employment opportunities and responsibilities of the industrial and HVAC mechanic. DOK2 a. Describe employer expectations in the workplace.
3.	Explore leadership skills and personal development opportunities provided for students by student organizations, including SkillsUSA. DOK2 a. Demonstrate effective team-building and leadership skills. b. Practice appropriate work ethics.
4.	Describe general safety rules for working in a shop/lab and industry. DOK2 a. Discuss safety issues and prevention associated with the HVAC shop area. b. Explain fire safety and prevention in the workplace.

Unit 16: Trade Math

Competencies and Suggested Objectives
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| <ol style="list-style-type: none">1. Identify proper math to use for problem-solving; use English and metric measurement; use powers, algebra, and geometric calculation to solve for HVAC problems; and convert Fahrenheit to Celsius. ^{DOK2}<ol style="list-style-type: none">a. Demonstrate how to calculate mathematic problems found in the HVAC trade. |
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Unit 17: Basic Carbon Steel Piping Practice

Competencies and Suggested Objectives
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| <ol style="list-style-type: none">1. Recognize the types and sizes of carbon steel piping and pipe fittings, and demonstrate the tools used to cut, ream, and thread carbon steel pipe in the HVAC trade. ^{DOK2}<ol style="list-style-type: none">a. Explain the uses of carbon steel pipes in the HVAC trade.b. Assemble and install carbon steel pipes and fittings. |
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Unit 18: Introduction to Cooling

Competencies and Suggested Objectives
<ol style="list-style-type: none">1. Explain the basic cooling systems, heat transfer, trade terms, refrigerants, components, controls, and proper piping of the cooling system. ^{DOK2}<ol style="list-style-type: none">a. Explain how an HVAC system removes heat from the air-conditioned area of an HVAC system.b. Identify the major components, accessories, refrigerants, and control devices available for cooling systems, and explain how each works.c. Discuss Environmental Protection Agency (EPA) standards.

Unit 19: Introduction to Heating

Competencies and Suggested Objectives
<ol style="list-style-type: none">1. Explain methods of heat transfer and characteristics of combustion; identify types of fuels and furnaces and components of electric, hydronic, and gas furnaces; identify and safely use meters in gas measurement; and perform maintenance on electric and gas furnaces.^{DOK2}<ol style="list-style-type: none">a. Explain how a heating system operates.b. Perform basic furnace preventive maintenance procedures, such as cleaning and filter replacement, with supervision.

Unit 20: Air Distribution Systems

Competencies and Suggested Objectives
1. Demonstrate the design and installation of HVAC duct systems. ^{DOK2, ADS} <ol style="list-style-type: none">Discuss the patterns of airflow and pressures in an HVAC duct.Identify types of duct systems and explain where each is used in HVAC applications.Describe the mechanical equipment and materials used to create air distribution systems.
2. Discuss the installation of ductwork. ^{DOK1} <ol style="list-style-type: none">Identify, select, and use fasteners.Discuss connecting rectangular, round, and spiral ductwork.Explain how to properly seal ductwork.

Unit 21: Leak Detection, Evacuation, Recovery, and Charging

Competencies and Suggested Objectives
1. Identify leaks in an HVAC system and perform the proper steps to repair the leak, restoring the unit to operation. ^{DOK2} <ol style="list-style-type: none">Describe what the Clean Air Act means to the HVAC trade.Define and perform a leak test on an HVAC system.Use nitrogen to purge a system, and charge refrigerant into a system by the methods below.<ul style="list-style-type: none">WeightSuperheatSubcoolingCharging pressure
2. Identify/install a basic vacuum pump service operation. ^{DOK2} <ol style="list-style-type: none">Describe the safety procedures for using a vacuum pump.Install and use a vacuum pump on a system.
3. Explain the procedures for evacuation and recovery. ^{DOK 1}

Unit 22: Alternating Current

Competencies and Suggested Objectives
1. Explain how single- and three-phase AC power is generated and transmitted for use. ^{DOK1}
2. Examine the safe operation of electrical transformers, motors, and single- and three-phase HVAC devices. ^{DOK2} <ol style="list-style-type: none">Explain and demonstrate the safe operation of various types of transformers.Describe the types of capacitors and motors found in the HVAC unit.State and demonstrate the safety precautions that must be followed when working with electrical equipment and testing AC components, including capacitors, transformers, and motors.

Student Competency Profile

Student's Name: _____

This record is intended to serve as a method of noting student achievement of the competencies in each unit. It can be duplicated for each student, and it can serve as a cumulative record of competencies achieved in the course.

In the blank before each competency, place the date on which the student mastered the competency.

Unit 1: Orientation		
	1.	Describe local program and center expectations, policies, and procedures.
	2.	Discuss work-based learning (WBL) opportunities related to program areas.
Unit 2: Employability Skills		
	1.	Describe employment opportunities in the construction industry.
	2.	Examine the Mississippi Department of Employment Security (MDES) website and its applications relating to employment opportunities.
	3.	Demonstrate appropriate interviewing skills.
	4.	Describe basic employee responsibilities and appropriate work ethics.
Unit 3: Fundamentals of Student Organizations		
	1.	Discuss the history, mission, and purpose of student organizations, including SkillsUSA.
	2.	Explore the advantages of membership in a student organization.
	3.	Discuss the organization's brand resources.
	4.	Describe the importance of effective communication skills.
	5.	Apply leadership skills to class- and work-related situations and 21st century skills.
	6.	Utilize team-building skills in class- and work-related situations.
	7.	Discuss the various competitions offered through the program area's student organization.
Unit 4: Communication Skills		
	1.	Demonstrate the ability to follow verbal and written instructions and communicate effectively in on-the-job situations.
	2.	Discuss the importance of good listening skills in on-the-job situations.
Unit 5: Basic Safety		
	1.	Describe, define, and illustrate general safety rules for working in a shop/lab and how they relate to the construction industry.
	2.	Identify and apply safety around welding operations.
	3.	Display appropriate safety precautions to take around common jobsite hazards.

	4.	Demonstrate the appropriate use and care of personal protective equipment (PPE).
	5.	Explain fall protection, ladder, stair, and scaffold procedures and requirements.
	6.	Explain the safety data sheet (SDS).
	7.	Display appropriate safety procedures related to fires.
	8.	Explain safety in and around electrical situations.
Unit 6: Introduction to Construction Math		
	1.	Apply the four basic math skills using whole numbers, fractions, decimals, and percentages, both with and without a calculator.
Unit 7: Hand Tools		
	1.	Demonstrate the use and maintenance of hand tools.
Unit 8: Power Tools		
	1.	Demonstrate the use and maintenance of power tools.
Unit 9: Introduction to Construction Drawings		
	1.	Read, analyze, and understand basic components of a drawing.
Unit 10: Introduction to Materials Handling		
	1.	Safely handle and store materials.
Unit 11: Introduction to HVAC		
	1.	Identify and explain heating, ventilation, air-conditioning, and refrigeration (HVAC/R) systems, HVAC/R environmental law, and job opportunities that are available in the HVAC/R profession.
Unit 12: Basic Copper and Plastic Piping		
	1.	Identify and discuss the tools used in the piping trade, discuss the materials and methods used in connecting piping systems, and perform copper and plastic piping tasks found in the industrial maintenance and HVAC environment.
Unit 13: Soldering and Brazing		
	1.	Identify and utilize PPE, tools, and materials required to solder and braze copper tubing.
	2.	Prepare and solder/braze copper tubing systems in various industrial and HVAC applications and properly clean and install fittings.
Unit 14: Basic Electricity (HVAC)		
	1.	Identify electrical safety hazards, demonstrate safety around circuits and equipment, describe basic electricity laws, interpret electrical drawings and schematics, and demonstrate wiring basic electrical circuits.
Unit 15: Orientation and Safety		
	1.	Describe local program and vocational/career technical center policies and procedures.
	2.	Describe employment opportunities and responsibilities of the industrial and HVAC mechanic.

	3.	Explore leadership skills and personal development opportunities provided for students by student organizations, including SkillsUSA.
	4.	Describe general safety rules for working in a shop/lab and industry.
Unit 16: Trade Math		
	1.	Identify proper math to use for problem solving; use English and metric measurement; use powers, algebra, and geometric calculation to solve for HVAC problems; and convert Fahrenheit to Celsius.
Unit 17: Basic Carbon Steel Piping Practice		
	1.	Recognize the types and sizes of carbon steel piping and pipe fittings, and demonstrate the tools used to cut, ream, and thread carbon steel pipe in the HVAC trade.
Unit 18: Introduction to Cooling		
	1.	Explain the basic cooling systems, heat transfer, trade terms, refrigerants, components, controls, and proper piping of the cooling system.
Unit 19: Introduction to Heating		
	1.	Explain methods of heat transfer and characteristics of combustion; identify types of fuels and furnaces and components of electric, hydronic, and gas furnaces; identify and safely use meters in gas measurement; and perform maintenance on electric and gas furnaces.
Unit 20: Air Distribution Systems		
	1.	Demonstrate the design and installation of HVAC duct systems.
	2.	Discuss the installation of ductwork.
Unit 21: Leak Detection, Evacuation, Recovery, and Charging		
	1.	Identify leaks in an HVAC system and perform the proper steps to repair the leak, restoring the unit to operation.
	2.	Identify/install a basic vacuum pump service operation.
	3.	Explain the procedures for evacuation and recovery.
Unit 22: Alternating Current		
	1.	Explain how single- and three-phase AC power is generated and transmitted for use.
	2.	Examine the safe operation of electrical transformers, motors, and single- and three-phase HVAC devices.

Appendix A: Industry Standards

HVAC PATHWAY

CONTENT STANDARDS AND PERFORMANCE ELEMENTS¹

Crosswalk for HVAC											
	Units	Unit 1	Unit 2	Unit 3	Unit 4	Unit 5	Unit 6	Unit 7	Unit 8	Unit 9	Unit 10
CORE											
BSM						X					
ICM							X				
IHT								X			
IPT									X		
BLU										X	
COM					X						
EMP			X								
IMH											X
LEVEL 1- HVAC											
		Unit 11	Unit 12	Unit 13	Unit 14	Unit 15	Unit 16	Unit 17	Unit 18	Unit 19	Unit 20
INT		X									
CPP			X								
SBR				X							
BEL					X						
TMA							X				
BAS						X					
EMP						X					
BCP								X			
ITC									X		
ITH										X	
ADS											X

	Units	Unit 21	Unit 22								
HVAC Level 2											
LDE		X									
ALT			X								

¹ NCCER learning series. Retrieved October 31, 2019, from <http://www.nccer.org/>

NCCER CORE

BSM – BASIC SAFETY (00101-15)

ICM – INTRODUCTION TO CONSTRUCTION MATH (00102-15)

IHT – INTRODUCTION TO HAND TOOLS (00103-15)

IPT – INTRODUCTION TO POWER TOOLS (00104-15)

BLU – INTRODUCTION TO CONSTRUCTION DRAWINGS (00105-15)

COM – BASIC COMMUNICATION SKILLS (00107-15)

EMP – BASIC EMPLOYABILITY SKILLS (00108-15)

IMH – INTRODUCTION TO MATERIALS HANDLING (00109-15)

NCCER HVAC

LEVEL ONE

Level One

INT – Introduction to HVAC (03101-V5)

TMA – Trade Mathematics (03102- V5)

CPP – Basic Copper and Plastic Piping Practices (03103- V5)

SBR – Soldering and Brazing (03104- V5)

BCP – Basic Carbon Steel Piping Practices (03105- V5)

BEL – Basic Electricity (03106- V5)

ITC – Introduction to Cooling (03107- V5)

ITH – Introduction to Heating (03108- V5)

ADS – Air Distribution Systems (03109- V5)

Level 2

LDE – Leak Detection, Evacuation, Recovery, and Charging (03205- V5)

ALT – Alternating Current (03206- V5)