SOS APA Form 001

Mississippi Secretary of State
700 North Street P. O. Box 136, Jackson, MS 39205-0136

ADMINISTRATIVE PROCEDURES NOTICE FILING

AGENCY NAME		CONTACT PERSON	TELEPHONE NUMBER	
MS Community College Board		Dr. Shawn Mackey	601-432-6351	
ADDRESS		CITY	STATE	ZIP
3825 Ridgewood Road		Jackson	MS	39211
EMAIL	SUBMIT DATE	Name or number of rule(s):		
smackey@mccb.edu	4/25/12	2013 Workforce Policy Manuel		

Short explanation of rule/amendment/repeal and reason(s) for proposing rule/amendment/repeal: As part of the annual workforce policy manual revision process, postsecondary workforce center directors and staff (consisting of workforce directors workforce coordinators, instructors and staff) updated the Workforce Policy Manual. The revision team meets on two occasions to review the documents and performed a final review via the web. The Workforce Policy Manual will be approved for implementation in the 2012-2013 school year.

Specific legal authority authorizing the promulgation of rule: **Mississippi Code Title 37, Chapter 153**

List all rules repealed, amended, or suspended by the proposed rule: _____

ORAL PROCEEDING:

☐ An oral proceeding is scheduled for this rule on Date: _____ Time: _____ Place: _____

☐ Presently, an oral proceeding is not scheduled on this rule.

If an oral proceeding is not scheduled, an oral proceeding must be held if a written request for an oral proceeding is submitted by a political subdivision, an agency or ten (10) or more persons. The written request should be submitted to the agency contact person at the above address within twenty (20) days after the filing of this notice of proposed rule adoption and should include the name, address, email address, and telephone number of the person(s) making the request; and, if you are an agent or attorney, the name, address, email address, and telephone number of the party or parties you represent. At any time within the twenty-five (25) day public comment period, written submissions including arguments, data, and views on the proposed rule/amendment/repeal may be submitted to the filing agency.

ECONOMIC IMPACT STATEMENT:

☐ Economic impact statement not required for this rule. ☐ Concise summary of economic impact statement attached.

TEMPORARY RULES	PROPOSED ACTION ON RULES	FINAL ACTION ON RULES
_____ Original filing	**Action proposed:**	**Date Proposed Rule Filed:**
_____ Renewal of effectiveness	_____ New rule(s)	**Action taken:**
To be in effect in _____ days	X Amendment to existing rule(s)	_____ Adopted with no changes in text
Effective date:	_____ Repeal of existing rule(s)	_____ Adopted with changes
_____ Immediately upon filing	_____ Adoption by reference	_____ Adopted by reference
_____ Other (specify): _____	**Proposed final effective date:**	_____ Withdrawn
	x 30 days after filing	_____ Repeal adopted as proposed
	_____ Other (specify): _____	**Effective date:**
		_____ 30 days after filing
		_____ Other (specify): _____

Printed name and Title of person authorized to file rules: Dr. Shawn Mackey, Associate Executive Director.
Signature of person authorized to file rules: Shawn Mackey

OFFICIAL FILING STAMP	DO NOT WRITE BELOW THIS LINE OFFICIAL FILING STAMP	OFFICIAL FILING STAMP
	FILED APR 25 2012 MISSISSIPPI SECRETARY OF STATE	
Accepted for filing by	**Accepted for filing by** CB18719E	**Accepted for filing by**

The entire text of the Proposed Rule including the text of any rule being amended or changed is attached.