



DELBERT HOSEMANN
Secretary of State

TO: Rickey Cole, State Democratic Executive Committee Chairman
Joe Nosef, State Republican Party Executive Committee Chairman
Democratic and Republican County Executive Committee Chairs

FROM: MS Secretary of State's Elections Division

DATE: December 29, 2015

SUBJECT: 2016 Party Executive Committee Certification Training

The Secretary of State's Office will conduct mandatory County Party Executive Committee Certification Training from the end of January through the month of February, with the final session being held on February 18, 2016. One session will be held in each Congressional District throughout the state.

Pursuant to Miss. Code Ann. Section 23-15-211, Party Executive Committee Chairs, or their designee, shall be required to attend one Certification Training Session per year. No other Party Executive Committee certification training sessions will be offered this upcoming calendar year, beyond the date of the February 18, 2016. The training will cover the election process and law applicable to the Primary Elections. Each participant will receive a certificate from the Secretary of State, upon completion, indicating that the named participant received his/her certification training.

Attached you will find a pre-registration form for the Party Executive Committee Certification Training sessions. **Pre-registration is required.** Please register by completing the enclosed form and returning the same on or before the registration deadline by e-mail, fax or mail to:

Andrew Dailey
Elections Training Coordinator
MS Secretary of State's Office
401 Mississippi Street
Jackson, MS 39205
Andrew.Dailey@sos.ms.gov
Phone: 601-359-6687
Fax: 601-576-2545 or 601-359-5019

The training materials can be found at the following link on our website:
<http://www.sos.ms.gov/Elections-Voting/Pages/Election-Officials-Training.aspx>
Each attendee must to bring a copy of these materials to training.

If you have questions or need additional information, please contact Andrew Dailey, Elections Training Coordinator, at (601) 359-6687 or Miles Forks, Director of Elections Compliance at (601) 359-5213. Thank you.



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PRE-REGISTRATION FORM
2016 Party Executive Committee Certification Training

PLEASE PRINT

Please fill out one form for each participant.

Only the Committee Chair or his/her designee from each County Executive Committee may attend.

NAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

COUNTY: _____

PHONE: _____ SECONDARY PHONE: _____

EMAIL ADDRESS: _____

(Please include, as your registration confirmation will be sent via email)

CHECK ONE OF THE FOLLOWING THAT DESCRIBES YOUR POSITION:

____ STATE EXECUTIVE COMMITTEE MEMBER, _____ PARTY

____ COUNTY EXECUTIVE COMMITTEE CHAIR, _____ PARTY

____ COUNTY EXECUTIVE COMMITTEE MEMBER, _____ PARTY

____ OTHER, PLEASE DESCRIBE _____

PLEASE MARK THE TYPE OF VOTING DEVICE USED:

____ TOUCH SCREEN / DRE, TSX (STATEWIDE VOTING SYSTEM)

____ M100 PRECINCT SCANNER (LEE, YALOBUSHA, HARRISON AND DESOTO COUNTIES)

____ IVOTRONIC (RANKIN COUNTY)

____ DS200 (HINDS COUNTY)

____ OTHER (Please specify) _____

PLEASE CHECK THE BLANK BY THE TRAINING SESSION YOU PLAN TO ATTEND:

____ **January 27, 2016: Bancorpsouth Arena TUPELO**
387 East Main Street, Tupelo, MS 38804 Time: 9:00 AM – 5:00 PM
REGISTRATION DEADLINE: TUESDAY, JANUARY 19, 2016

____ **FEBRUARY 3, 2016: THE CAPPS CENTER, MS DELTA COMMUNITY COLLEGE, INDIANOLA**
920 Hwy 82 West, Indianola, MS 38751 Time: 9:00 AM – 5:00 PM
REGISTRATION DEADLINE: WEDNESDAY, JANUARY 27, 2016

____ **FEBRUARY 9, 2016: LAKE TERRACE CONVENTION CENTER (EXHIBIT HALL "B"), HATTIESBURG**
1 Convention Center Plaza, Hattiesburg, MS 39401 Time: 9:00 AM – 5:00 PM
REGISTRATION DEADLINE: TUESDAY, FEBRUARY 2, 2016

____ **FEBRUARY 18, 2016: MPB AUDITORIUM, JACKSON**
3825 Ridgewood Rd., Jackson 39211 Time: 9:00 AM – 5:00 PM
REGISTRATION DEADLINE: THURSDAY, February 11, 2016

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