



DELBERT HOSEMANN  
*Secretary of State*

**TO:** County Elections Commissioners and Circuit Clerks unable to attend 2015 ECAM Convention  
**FROM:** Lindsay Kellum, Elections Training Coordinator  
**DATE:** January 16, 2015  
**RE:** 2015 County Election Commission Certification, Make-Up Session

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The Secretary of State's Office will conduct one (1) Elections Certification Make-Up Training session for County Election Officials that will be held in March of this year. The training session is for those election officials that were unable to attend the Elections Certification Training at the Election Commissioners Association of Mississippi (ECAM) Annual Convention in January. The session will be held on March 18-19, 2015 at the Mississippi Public Broadcasting Auditorium (3825 Ridgewood Rd. Jackson, MS 39211). The only Orientation make-up session we will offer for Newly Elected/Appointed Commissioners is scheduled for the morning of March 18<sup>th</sup>.

Please be advised that state law requires the County Election Commissioners to attend at least one elections certification training session per year, i.e., within 12 months prior to conducting an election (Miss. Code. Ann. §23-15-211). Circuit Clerks are invited to attend one of these sessions as well. No other county certification training sessions are scheduled to be offered this calendar year beyond the date of the above-mentioned session. According to state law (Miss. Code. Ann. §23-15-211), the County Board of Supervisors shall pay members of the County Election Commission to attend training events a per diem in the amount provided in the code (Miss. Code. Ann. §23-15-153). Please be aware that your Board of Supervisors must approve this travel and include it on their meeting minutes. Should the commissioner fail to attend orientation and certification training, they will not receive certification and, pursuant to Miss. Code Ann. Section § 23-15-211, they may be removed from office and, pursuant to Miss. Code Ann. Section § 15-153 will not be paid. Please make every effort to attend this very important training.

Attached you will find the pre-registration form, due Friday, March 13, 2015; hotel information is also attached for your convenience. Please try to arrive about 20 minutes early to class, in order to sign in and find your seat, as the session will begin on time. Lastly, please remember, Pre-registration is mandatory. Please complete the enclosed form and return it to our office by the pre-registration deadline on the attached form.

To access training materials, please visit our website at:

<http://www.sos.ms.gov/Elections-Voting/Pages/2015-County-Election-Officials.aspx>

Please fax or mail your completed registration form by Friday, March 13, 2015, to the attention of:

Lindsay Kellum, Elections Training Coordinator  
MS Secretary of State's Office  
401 Mississippi Street  
Jackson, MS 39205  
[Lindsay.Kellum@sos.ms.gov](mailto:Lindsay.Kellum@sos.ms.gov)  
Phone: 601-359-6687

Fax: 601-576-2545; Fax #2: 601-359-5019

If you have questions or need further information, please call Lindsay Kellum, Elections Training Coordinator at 601-359-6687 or Amanda Frusha, Director of Elections Compliance, at 601-359-5213.



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Secretary of State

**PRE-REGISTRATION FORM**  
**2015 COUNTY ELECTION COMMISSIONER CERTIFICATION TRAINING MAKE-UP SESSIONS**

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

COUNTY: \_\_\_\_\_

PHONE: \_\_\_\_\_ SECONDARY PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

*(Registration confirmation will be sent via email! Please include!)*

\_\_\_\_\_ MARCH 18-19, 2015

Certification: 9:00am to 5:00pm (attendance required both days) at MPB Auditorium, Jackson) *PLEASE NOTE: LOCATION SUBJECT TO CHANGE. Orientation will not be offered at this session.*

**Pre-Registration due by: Friday, March 13, 2015**

**\*ARE YOU ATTENDING ORIENTATION? YES OR NO (PLEASE CIRCLE)**

Please indicate your position:

\_\_\_\_\_ Election Commission Chair

\_\_\_\_\_ Election Commissioner

\_\_\_\_\_ Circuit Clerk

\_\_\_\_\_ Deputy Clerk

\_\_\_\_\_ Other, Please Describe \_\_\_\_\_

\*Newly Elected / Appointed? Yes Or No (Please Circle)

Please mark the type of voting device used:

\_\_\_\_\_ TSX Touch Screen/ DRE (Statewide Voting System)

\_\_\_\_\_ M100 Precinct Scanner (Desoto, Lee, Yalobusha, Harrison Counties)

\_\_\_\_\_ IVotronic Voting Machine (Rankin County)

\_\_\_\_\_ DS200 Precinct Scanner (Hinds County)

\_\_\_\_\_ Other \_\_\_\_\_

Please find materials that are needed for this training here:

<http://www.sos.ms.gov/Elections-Voting/Pages/2015-County-Election-Officials.aspx>

**\*PRE-REGISTRATION DUE BY FRIDAY, MARCH 13, 2015\***

Please return this form to:

Lindsay Kellum, Elections Training Coordinator

MS Secretary of State's Office

Post Office Box 136

Jackson, MS 39205-0136

Lindsay.Kellum@sos.ms.gov

(601) 359-6687

Fax: 601-576-2545

Fax #2: 601-359-5019

**PLEASE NOTE:**

1. If you are unable to attend the entire session you will not receive certification.
2. Training on your voting system will not be offered if we do not receive pre-registration forms noting your system.
3. Lunch will not be provided by MSOS

## Hotel information for 2015 ECAM Make-Up Session

ECAM Make-Up Session

March 18-19, 2015

### Jackson Area Hotel List (Convenient to MSOS Downtown Office and MPB Auditorium)

Here are several choices of hotels in the area. If you go to [www.google.com/maps](http://www.google.com/maps) you can search the directions from each of these hotels to the MPB Auditorium by putting in the addresses for each.

- Holiday Inn Express, North Jackson/Ridgeland  
6 miles away from MPB Auditorium  
6485 Frontage Road, Ridgeland  
1-800- 939-4249  
<http://www.hiexpress.com/hotels/us/en/ridgeland/janrd/hoteldetail>
- Hilton, North Jackson  
5 miles away from MPB Auditorium  
1001 East County Line Road, Jackson  
1-601-957-2800  
[http://www1.hilton.com/en\\_US/hi/hotel/JANJHHF-Hilton-Jackson-Mississippi/index.do](http://www1.hilton.com/en_US/hi/hotel/JANJHHF-Hilton-Jackson-Mississippi/index.do)
- Courtyard Marriot, North Jackson  
5 miles away from MPB Auditorium  
6280 Ridgewood Court Drive, Jackson  
1-601- 956-9991  
<http://www.marriott.com/hotels/travel/jancy-courtyard-jackson/>
- Cabot Lodge, Jackson  
3.5 miles away from MPB Auditorium  
2375 North State Street, Jackson  
1-601-948-8650  
<http://www.cabotlodgemillsaps.com/>
- Holiday Inn Express-Dogwood, Flowood  
4.5 miles away from MPB Auditorium  
112 Ridge Way, Flowood  
1-800- 939-4249  
<http://www.hiexpress.com/hotels/us/en/flowood/fwdms/hoteldetail>
- Holiday Inn Express-Trustmark Park, Pearl  
9 miles from MPB Auditorium  
110 Bass Pro Drive, Pearl  
1-800- 939-4249  
<http://www.holidayinn.com/hotels/us/en/pearl/janbp/hoteldetail>
- Hilton Garden Inn, Pearl  
9 miles from MPB Auditorium  
438 Riverwind Drive, Pearl  
1-601-933-1174  
<http://hiltongardeninn.hilton.com/en/gi/hotels/index.jhtml?ctyhocn=JANSPGI>

- Hilton Garden Inn, Downtown Jackson  
15 miles from MPB Auditorium  
235 West Capitol Street, Jackson, MS 39201  
Tel: 1-601-353-5464  
Website: <http://hiltongardeninn.hilton.com/en/gi/hotels/index.jhtml?ctyhocn=JANTWGI>
- Old Capitol Inn, Downtown Jackson  
12 Miles from MPB Auditorium  
226 North State Street  
Jackson, MS 39205  
Tel: 1-601-359-9000  
Website: <http://www.oldcapitolinn.com/default.asp>
- Hampton Inn and Suites Coliseum, Downtown Jackson  
18 Miles from MPB Auditorium  
320 Greymont Avenue, Jackson, MS 39202  
Tel: 1-601-352-1700  
Website: <http://hamptoninn.hilton.com/en/hp/hotels/index.jhtml?ctyhocn=JANHSHX>
- Jackson Marriott, Downtown Jackson  
15 miles from MPB Auditorium  
200 East Amite Street · Jackson, MS 39201  
Tel: 1-601-969-5100  
Website: <http://www.marriott.com/hotels/travel/JANMC-Jackson-Marriott>
- Cabot Lodge Millsaps, State Street  
14 miles from MPB Auditorium  
2375 North State Street  
Jackson, MS 39202  
Tel: 1-601-948-8650  
Website: <http://www.cabotlodgemillsaps.com/index.php>
- Redroof Inn Fairgrounds, off High Street  
12 Miles from MPB Auditorium  
700 Larson Street  
Jackson, MS 39202  
Tel: 1-601-969-5006  
Website: <http://redroof.com/reservations/property-detail.aspx?pid=00131>
- Best Western, off High Street  
14 Miles from MPB Auditorium  
725 Larson Street, Jackson, MS 39202  
Tel: 1-601-969-6555  
Website: [http://book.bestwestern.com/bestwestern/US/MS/Jackson-hotels/BEST-WESTERN-Executive-Inn/Hotel-Overview.do?propertyCode=25076&cm\\_mmc=PTI- -local- -feed- -25076](http://book.bestwestern.com/bestwestern/US/MS/Jackson-hotels/BEST-WESTERN-Executive-Inn/Hotel-Overview.do?propertyCode=25076&cm_mmc=PTI- -local- -feed- -25076)