

Voter Roll Maintenance 2016

Presented By:
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Duties of Election Commissioners Concerning Voter Roll Maintenance

- The entire election commission is responsible for the maintenance of the entire voter roll of the county.
- Commissioners act as a group, through their minutes, which should be filed with the Circuit Clerk of the County.
- Individual commissioners may act alone only to fulfill ministerial tasks associated with voter roll maintenance.



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Duties of Election Commissioners Concerning Voter Roll Maintenance (Cont.) Section 23-15-153, Miss. Code Ann.

Election Commissioners are required to meet:

- The 1st Tues. after the 2nd Mon. in January every year;
- The 1st Tues. in the month immediately preceding the first primary election for congressmen in years when congressmen are elected;
- The 1st Mon. in the month immediately preceding the first primary election for state, state district, legislative, county and county district officers in the years such officers are elected;
- The 2nd Mon. of September in years in which there is not a regularly scheduled general election in November.



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Voter Registration Status

INACTIVE: A voter in inactive status may vote only by affidavit ballot, and the ballot should be counted if the voter affirms that he/she remains living at the same address or at an address in the same precinct. The name of a voter in inactive status will not appear in the poll book.

PURGED: A voter in purged status may vote by affidavit ballot but that ballot should not be counted. The name of a purged voter will not appear in the poll book.



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Searching by Voter Status – Voter Search

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Questions

- May a voter in inactive status be restored to active status?
- May a voter in inactive status be removed (purged) from the voter roll?
- May a voter in purged status be restored to active status?
- May a voter in active status be removed (purged) from the voter roll?



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What is Voter Roll Maintenance?



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Voter Roll Maintenance

- The process of amending inaccurate records, adding names of voters who are eligible to vote and have properly registered to vote, and purging ineligible individuals from the voter roll.



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Amending Inaccurate Records

- Changing voter's name
 - After marriage
 - Legally changed name
- Updating new address information
 - Voter has moved within the county
- Assigning new polling location
 - After redistricting
- Any other reasons?



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Adding Names to Voter Roll

- Election commissioners should **ONLY** add a name to the voter roll if the election commission finds that a voter is eligible to vote, has properly registered, and was illegally denied registration.
 - The election commission hears and resolves disputes concerning the denial of voter registration by the Circuit Clerk.
- Otherwise, this duty is primarily vested in the Circuit Clerk/Registrar.



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What is Purging?



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Purging

- Purging is the removal of a voter's name from the voter rolls.
- Election commissioners have the duty and responsibility of removing names of voters who have died, moved away, requested removal, or otherwise become disqualified as electors as provided by law."



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Why is Purging Important?

Election Commissioners purge, revise, and maintain voter rolls to:

- Keep voters in the registration books and poll books of the precinct in which they are legally qualified to vote;
- Prevent illegal voting;
- Provide an accurate list of registered voters for jury selection;
- Assure registration and poll books never show more voters registered in a given county than are possible;
- Purging the voter registration books is required by State and Federal law.



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Reasons for Purging a Voter

- Written request of the Voter;
- Conviction of a Disenfranchising Crime;
- Adjudication of Incompetence;
- Death;
- Removal from the Voting Jurisdiction.



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Voter Initiated Request

- If a voter unequivocally requests by a signed writing to be removed from the voter roll, this voter should be removed from the voter roll.
- Request must be in writing AND signed by the voter.
- The NVRA places no restriction upon when a voter may be purged from the voter roll based upon a voter initiated request.



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**Conviction of a
Disenfranchising Crime**

- If a voter is convicted of a disenfranchising crime, he or she must be purged from the voter roll.
- A voter is disenfranchised only for a Mississippi state court conviction.
- The Circuit Clerk maintains a roll of individuals convicted of disenfranchising crimes in his or her county.
- AOC imports quarterly into SEMS.


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Disenfranchising Crimes

Arson	Armed Robbery	Bigamy
Bribery	Felony Bad Check	Embezzlement
Extortion	Felony Shoplifting	Forgery
Larceny	Statutory Rape	Murder
Perjury	Timber Larceny	Rape
Robbery	Unlawful Taking of a Motor Vehicle	
Theft	Receiving Stolen Property	
Carjacking	Obtaining Money or Goods Under	
Larceny Under Lease	False Pretense	

AG Opinion, Heggie, 7/9/2009


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Adjudication of Incompetence

- If a Chancery Court enters an Order which adjudicates an individual as incompetent, that individual may be removed from the voter roll.
- An examination of the Chancery Court docket may reveal legal actions filed to determine, and which do determine by Court Order, incompetence.
- The NVRA places no restriction upon when a voter may be purged from the voter roll based on a Court's declaration (or adjudication) of incompetence.


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Death

- If reliable information establishes the death of a voter, that voter may be purged from the voter roll.
- Several reliable sources of information are available, such as death certificates imported monthly into SEMS from the MS Dept. of Health and Vital Statistics, obituaries from newspapers, and Chancery Court estate records.
- The NVRA places no restriction upon when a voter may be purged from the voter roll based upon a voter's death.



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Sources of Information

- The Election Commission uses all valid sources of information to assist in conducting voter roll maintenance.



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Examples of Sources

- Roll of person convicted of certain crimes;
- Print media (ex, Newspaper, Telephone Book, etc.);
- Department of Health and Vital Statistics;
- Notice of registration from another county or state;
- Returned mail, (ex, Jury summons, Voter registration card)



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Examples of Sources(Cont.)

- Personal knowledge;
- Family member of person in question;
- Court order declaring voter incompetent ;
- Office of Administrative Courts;
- Statewide Elections Management System (SEMS);
- Confirmation Card;
- Others?



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Sources from SEMS

State Agency Reports

- Department of Health (DOH) VR-022
- Administrative Office of Courts (AOC) VR-024



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**Potential Department of Health (DOH)
Duplicate Voters Report – VR-022**

Lists voters who match persons in the Department of Health (DOH) database of death certificate records. The "% Match" column indicates how close a match the voter (in bold) is with the DOH records, with 99% being the closest possible match.



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State Agency - 0011 Search

Process Deceased

Search

Last Name: BROWN First Name: LESLIE Middle Name: FREEMAN Last 4 SSN: []

Date of Birth From: [] Date of Birth To: [] Date of Death: [] County: Warren Search Clear

Name	SSN	Date of Birth	Date of Death	Gender

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State Agency - Process Deceased

Deceased Record

Last Name: BROWN First Name: LESLIE Middle Name: FREEMAN

Date of Birth: 06/23/1944 SSN: 063508117 Date of Death: 02/02/2013

Country of Residence: [] Gender: Male

Voter ID	Name	SSN	Date of Birth	Confidence Level
063502	BROWN, LESLIE FREEMAN	063508117	06/23/1944	99

Select then click Purge Voters

View Summary Purge Voter(s) No Match Showing 1 of 30 records < Prev Next >

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Voter Registration

Voter record successfully retrieved

Voter ID	Last Name	First Name	MI	SSN	Middle Name	Birth Date	EST Age	Demographics	SSN
063502	BROWN	LESLIE	FREEMAN	063508117		06/23/1944	70	00322096	003508117

Residence: [] Military: [] Contact: [] Absentee: [] Voting History: []

Gender: [] Date of Birth: [] SSN: []

County: [] Precinct: []

Address: 001 PERLA STREET, CHARLOTTE, NC 28204

Voter Registration Screen

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Microsoft Access 2010

Audit Log

Search
 Audit Type:
 Date From: Date To: Search Clear

BROWN, LESLIE FREEMAN

Modified	Type	Value Before	Value After	User	County	Comment
05/22/2013	Voter Status	Deceased	Deceased	spalmer...	Warren	Office of DCH
05/22/2013	Voter Status	Purged	Purged	spalmer...	Warren	Office of DCH
04/30/2013	Voter Status	Data Migration (Active)	Deceased	sdicr...	Warren	


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Potential Administrative Office of Courts (AOC) Batch Match – VR-023

Lists voters who match persons in the AOC database of disenfranchising crimes. The "% Match" column indicates how close a match the voter (in bold) is with the AOC counterpart(s).


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County: Warren **AOC Batch Match Voter Report** Date: 05/22/2013
 Report No: VR-023

Voter ID	Voter Name	Date of Birth	Confidence Level	County of Conviction	Criminal Code
593382	FLAGGS, TAVARES	11/14/1945	99		
	FLAGGS, TAVARES ANTOINE	11/14/1946	91		
966295	SQUIRE, STEPHANIE ALICIA	06/25/1970	90		
	SQUIRE, STEPHANIE ALICIA	06/25/1970	90		
	STEEN, MARGIEL	06/21/1944	80		
967491	STEEN, MARGIO DENITZ	06/21/1944	80		
975414	WOOTEN, JEANNIE LYNN	03/17/1944	90		
	WOOTEN, JEANNIE LYNN	03/17/1944	90		
	BROOKS, TONYA MICHELLE	03/17/1944	90		
981475	BROOKS, TONYA MICHELLE	03/17/1944	90		
	STEEN, MARGIEL	07/19/1947	80		
967491	STEEN, MARGIO DENITZ	07/19/1947	80		
	GREEN, MICHAEL	03/27/1942	99	HADISON	97-23-19
10001314	GREEN, MICHAEL LACHA	03/27/1942	91		
	COOKE, DAVID CHASE	01/20/1934	90	WARREN	97-3-45
575162956	COOKE, DAVID CHASE	01/20/1934	90		
	LYONS, MICHAEL DEWAYNE	02/16/1944	99	WARREN	97-17-42
57559185	LYONS, MICHAEL DEWAYNE	02/16/1944	99		
	BASS, DAVID CORNELIUS	10/07/1926	90	WARREN	97-3-79
595825	BASS, DAVID CORNELIUS	10/07/1926	90		
	BROWN, ANTONIO D.	10/09/1926	99	WARREN	97-3-65(1)(b)
775027074	BROWN, ANTONIO D.	10/09/1926	99		
	ASHLEY, ERIC	08/25/1957	99	WARREN	97-3-65(1)(a)
775092160	ASHLEY, ERIC JEROME	08/25/1957	95		

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Moving from the County or State

- A voter may be purged from the voter roll based upon a change in residence in only two ways: (1) written confirmation by the voter of a change in residence, or (2) the confirmation card process.



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Voter Movement Report – VR-003

Reports - Voter Registration - Change of Counties Report

CODE	NAME
VR-001	Change of Counties Report
VR-002	Voter Movement - State Report
VR-003	NARA Compliance Statistical Report
VR-004	Potential Duplicate Voters Report
VR-005	Voter Profile Report
VR-006	Voter Status Summary Report
VR-007	Registered Activity Report
VR-008	Registered Voters Report
VR-009	Voting History Report

Voters Moved From: Warren To: Stafford

From Date: 01/01/2013 To Date: 12/31/2013

Run Report

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County - Warren		Voter Movement Report			Date: 05/05/2013 Report No. VA-028	
Voter ID	Voter Name Residence Name	Old Address Comment	Current Address	Pretest	Household	Status
97932276	HALL, JAMES MARTIN	3115 WOODMILL LN, VICTORIA VA 22180	1228 BARNHORN DR, CLINTON VA 22033	0	02187083	Active
97932276	HALL, JAMES MARTIN					
97932276	BRONN, THOMAS D	24188 MAIN ST, VICTORIA VA 22180	248 AUGUST GLENWAY DR, 22070	0	02187083	Active
97932276	BRONN, THOMAS D					
97932276	SCOTT, BRUCE JEFFREY D	9150 WOODMILL LN, VICTORIA VA 22180	4032 DAMON AVE, WARRINGTON VA 22096	0	02187083	Active
97932276	SCOTT, BRUCE JEFFREY D					
97932276	MURPHY, EDWARD JR	2160 MAIN ST, VICTORIA VA 22180	14100 BIRCHWOOD DR, WARRINGTON VA 22096	0	02187083	Active
97932276	MURPHY, EDWARD JR					
97932276	BARRETT, BERNARD	3180 MAIN ST, VICTORIA VA 22180	1750 WOODMILL LN, WARRINGTON VA 22096	0	02187083	Active
97932276	BARRETT, BERNARD					
97932276	MARSHALL, JIMMY LESTER	3180 MAIN ST, VICTORIA VA 22180	1240 WOODMILL LN, WARRINGTON VA 22096	0	02187083	Active
97932276	MARSHALL, JIMMY LESTER					
97932276	WARD, LARRY J	6745 WOODMILL LN, VICTORIA VA 22180	1704 WOODMILL LN, WARRINGTON VA 22096	0	02187083	Active
97932276	WARD, LARRY J					
97932276	HALL, ANDREW DEAN	2160 MAIN ST, VICTORIA VA 22180	4032 DAMON AVE, WARRINGTON VA 22096	0	02187083	Active
97932276	HALL, ANDREW DEAN					
97932276	MILLER, BERTHA F GONZALES	1100 WOODMILL LN, VICTORIA VA 22180	4032 DAMON AVE, WARRINGTON VA 22096	0	02187083	Active
97932276	MILLER, BERTHA F GONZALES					
97932276	MARSHALL, JIMMY LESTER	3180 MAIN ST, VICTORIA VA 22180	1240 WOODMILL LN, WARRINGTON VA 22096	0	02187083	Active
97932276	MARSHALL, JIMMY LESTER					

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Written Confirmation

- If a voter confirms in writing that he or she has moved to a residence outside of the county, he or she may be purged immediately from the voter roll.
- A copy of a voter's registration application in another county or state constitutes written confirmation of a voter's change in residence.
- The NVRA places no restriction upon when a voter may be purged from the voter roll based upon written confirmation of a voter's change of residence.



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Confirmation Card Process

- In the absence of a written confirmation of a change of residence from the voter, the confirmation card process provides the only means by which to purge a voter from the voter roll based upon a change of residence to a new address outside of the county or the state.



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Triggering Event

- Import of National Change of Address (NCOA) files to SEMS from US Post Office;
- Notification from another state of voter registration;
- Returned Jury Summons or other official mail;
- Filing of a deed in the lands records of the office of the Chancery Clerk;
- Change in homestead exemption.



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Changing Voter's Status

- Upon the occurrence of a triggering event, a voter's status may be changed from active to inactive at the time a confirmation card is mailed to the voter.
- A confirmation card is mailed to the voter's address associated with his/her registration or to the best and last known address of the voter.



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The screenshot shows a software window titled 'Voter Registration'. It contains several tabs: 'Registration', 'Misc Info', 'Photo ID #', and 'Custom'. The 'Registration' tab is active, showing fields for Name, Address, Date of Birth, and other personal details. A 'Print functions' button is highlighted in a black box. Below the main form, there are checkboxes for 'Confidential' and 'EPS Verified Voter'. At the bottom of the window, the name 'DELBERT HOSEMANN, Secretary of State' is visible.

ADAMS CO. ELECTION COMMISSION
P.O. BOX 10214
NATHEGE, PA 21821

Forwarding Service Requested
CHAMPION, KARA G. (5744891)
RD 3 EASTWOOD RD.
NATHEGE, PA 21820

DETACH HERE 0218504
NOT A VOTER REGISTRATION 02

Name (Last, First, Middle)		Date of Birth	
Residence Address	City	State	Zip
Mailing Address (if different from above)	City	State	Zip
Phone	Name and Address on Last Voter Registration		
Signature	Date		

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Confirmation Card

- A confirmation card is a postage pre-paid notice that is sent to the mailing address associated with the voter's registration.
- The confirmation card is sent by forwardable mail, and should include a pre-addressed return card. May be printed from SEMS.
- The return card allows the voter to confirm in writing whether or not his or her address has changed.



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If the Voter Returns the Confirmation Card Indicating that...

- His/her residence has not changed, no further action should be taken.
- His/her residence has moved within the same county, the address information should be corrected in SEMS, and the voter sent a new voter registration card with the proper precinct location.
- His/her residence has moved outside the county, the voter may be immediately purged from the voter roll.



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If the Voter Does Not Return the Confirmation Card...

- The voter **MAY NOT** be purged from the voter roll, but must remain inactive for TWO (2) federal general elections occurring after the sending of the confirmation card.
- No voter may be purged based upon the confirmation card process within 90 days of an election by reason of the NVRA.



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Questions

- May a voter be purged from the voter roll based solely upon inactivity?
- If a voter registered to vote in 1986, but hasn't voted since 1990, may that voter be purged? Placed on inactive status?
- If your neighbor moves to California may he/she be purged based upon your personal knowledge?



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Questions

- Your neighbor has been recently diagnosed with Alzheimer's Disease. May she be purged from the voter roll based upon your personal knowledge of her diminishing competence?
- An 18-year-old high school student in special education registers to vote at school. Her mother calls the election commission asking that her daughter be removed from the voter roll because she is incompetent. May the daughter be purged from the voter roll?



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Questions

- Mrs. Smith writes a letter to the Circuit Clerk telling that her son has moved from Biloxi to Tunica to work at a new casino. May the son be purged from the Harrison County voter roll?
- Robert Johnson, III, the Tobacco Man's son, writes a letter to the circuit clerk stating he never would have registered to vote had he knew what all it entailed and that he never would have gotten married either. He requests that he be removed from the voter roll and his marriage no longer be recognized. It is signed in gold ink and sealed with a "bloody" thumb print. May he be purged?



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Questions

- The Circuit Clerk receives NCOA notifications from the USPS for 30 voters who have moved outside of the county. May these voters be purged from the voter roll?
- The Circuit Clerk receives several returned jury summons. May each voter be purged from the roll based upon the return of each jury summons?



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Questions

- A confirmation card is sent to a voter who has not voted in more than 10 years. The card is returned undeliverable. May this voter be purged from the voter roll?
- A confirmation card is returned by a voter:
 - The card provides a new address within the county. What is the proper course of action?
 - The card provides a new address outside the county. What is the proper course of action?



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**Voter Roll
Maintenance is a
continuous process;
It is a project that
does not end!**



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Questions?



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Contact Information

*Mississippi Secretary of State's Office
Elections Division*

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Madalan Lennep
(601) 359-1309

Legal
Hawley Robertson, Senior Attorney
Phone (601) 359-9372

Elections Hotline 1-800-829-6786



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