

Election Commissioner Orientation
January 2015

SEMS Introduction

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Election Consultant


DELBERT HOSEMANN
Secretary of State

Election Commissioner Orientation
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Topics to be Covered

- I. SEMS Main Screen
- II. Election Commissioners Utilization
- III. Voter Roll Maintenance
- IV. Communication Plan
- V. On-Going Support


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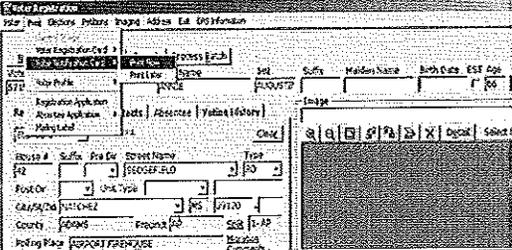
Voter Notification Cards

- ◆ Search for voter
- ◆ Click on Print
- ◆ Click on Voter Notification Card
- ◆ Click on Print Now or Print Later



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Voter Check – Deceased Voters

- ◆ Potential Department of Health (DOH) Duplicate Voters Report – VR-022

Lists voters who match persons in the Department of Health (DOH) database of death certificate records. The "% Match" column indicates how close a match the voter (in bold) is with the DOH records, with 100 percent being a perfect match.



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IV. Communication Plan

- ◆ Email address for each election commissioner
- ◆ County Conference calls
- ◆ SEMS Help Desk/Review by SEMS Focus Group
- ◆ Election Officials web page and Secure Site


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V. On-Going Support

- ◆ Help Desk support and monitoring
- ◆ Video Training
- ◆ Classroom Training


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- Redistricting Training
- Basic SEMS Training
w/Voter ID Card processing
- Election Operations
- GEMS Database Build
- Train-the-Trainer


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Questions /Answers



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