

Election Commissioner Orientation
January 2014

SEMS Introduction

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Topics Covered

- I. SEMS Main Screen
- II. Election Commissioners Utilization
- III. Voter Roll Maintenance
- IV. Communication Plan
- V. On-Going Support


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Statewide Elections Management System (SEMS)

- Voter Registration
- Address Library
- Elections Management
- Ballot Processing
- Voter Roll Maintenance
- Districts and Precincts
- Jury Management

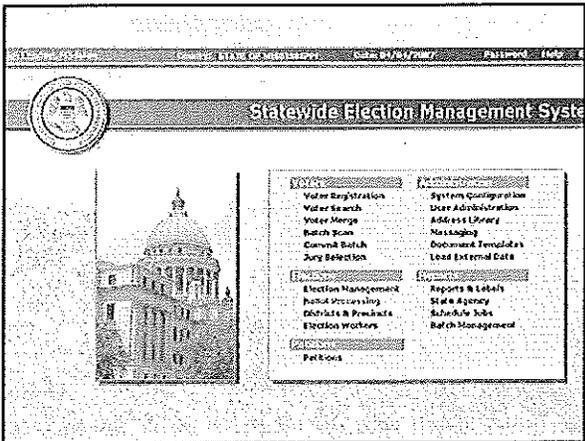

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I. SEMS Main Screen



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II. Election Commissioner Utilization

- User name and password from Circuit Clerk
- Utilization is determined by statute
- User rights are determined by profile
- Voter Search



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The screenshot shows a software interface with several sections:

- Header:** "County of ... Voting 1 of 14 of 14 records" and "1/24/14".
- Form Fields:** Includes fields for Name, Address, Date of Birth, and other personal information.
- Table:** A table with columns: IN, LAST NAME, FIRST NAME, MIDDLE NAME, SEX, DATE OF BIRTH, and PRECINCT. It contains several rows of data.

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- ### III. Voter Roll Maintenance
- Voter Check
 - Precinct Splits/Districts Check
 - Other items to check



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Voter Check

- Duplicate Voters – VR-004

A report generating a list of possible duplicate voters, at least one of which in each duplicate group has an address in your county.



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- Basic SEMS Training
- Redistricting Training
- Election Operations
- SEMS Advanced Training
- Train-the-Trainer



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Questions /Answers



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