



**DELBERT HOSEMANN**  
*Secretary of State*

TO: Democratic and Republican County Executive Committee Chairs  
Jamie Franks, State Democratic Executive Committee Chairman  
Brad White, State Republican Party Executive Committee Chairman

CC: Circuit Clerks

FROM: Matt Grubbs  
Director of Elections Administration/HAVA Administrator

DATE: December 17, 2010

SUBJECT: Executive Committee Certification Training

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The Secretary of State's Office will conduct **mandatory Party Executive Committee Certification Training sessions on February 3, 10, 15, and 28, 2011**. *This training is intended for Party Executive Committee Chairs or their designee who have not received mandatory certification training in 2011.* The training will cover the primary election process and selected laws applicable to the primary elections.

Attached you will find the pre-registration form for the Party Executive Committee Certification Training sessions. **Pre-registration is mandatory.** It allows our agency to make plans for seating and training rooms. Please register by completing the enclosed form and returning it to our office by mail or fax by the deadline indicated on the form.

To ensure that our office reaches out to all current Party Executive Committee members, **I am requesting that the Circuit Clerks please forward copies of this memo and registration form to the chairs of the Democratic and Republican Executive Committees in their counties.** We are sending this memo to the list of chairs we received from the State Executive Committees but there could be changes and we don't want to miss anyone.

Each attendee will need to bring the materials to the training. The training materials will be located on our website by January 24<sup>th</sup>, here:

[http://www.sos.ms.gov/elections\\_elections\\_officials\\_center2.aspx](http://www.sos.ms.gov/elections_elections_officials_center2.aspx)

If you have questions or need additional information, please contact Amanda Frusha, Training Coordinator, at (601) 359-5213 or me at (601) 359-6582. Thank you.