



DELBERT HOSEMANN
Secretary of State

TO: Circuit Clerks
County Election Commissioner Chairs

FROM: Matt Grubbs
Director of Elections Administration/HAVA Administrator

DATE: November 5, 2010

SUBJECT: Redistricting Prep Training

The Secretary of State's office invites you to attend one of the Redistricting Prep training sessions. To reserve seating, each participant should complete and submit the attached pre-registration form. **Please pre-register for the session you wish to attend; space is limited. *The training sessions can accommodate one (1) participant from the Circuit Clerk's office and one (1) participant from the Election Commission for each county. Please coordinate with your members to determine who will attend.*** Only 14 places will be available at each session, so the sooner you register, the more likely you will be able to attend the session of your choice. Please see the attached syllabus for specific details about the course. The training will be done at our office, 401 Mississippi Street in downtown Jackson. You must park in the PERS parking garage (map included) on President Street (this parking garage has a breezeway to our parking lot and building).

We are offering two (2) sessions per day; one in the morning and one in the afternoon. You may only sign up for one (1) session. Please pay close attention to the time of the session you sign up for. Please include your email address on the pre-registration form in order to receive registration confirmation. **Pre-registration is mandatory.** Register for the session of your choice by completing the enclosed form and returning it to our office by the deadline of **November 23, 2010. Space is limited.**

The materials that you will need to bring to the class are located on our secure site. You will need to use your username and password to access this site. Please print and bring the Redistricting Prep Training documentation listed here: <https://www.sos.ms.gov/electftp>

Please fax or mail your completed registration form by November 23rd, to the attention of:

Amanda Frusha
MS Secretary of State's Office
Post Office Box 136
Jackson, MS 39205-0136
Amanda.Frusha@sos.ms.gov
Phone: 601-359-5213
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If you have any questions or need assistance, please feel free to email or call. We look forward to seeing you at the training!