



DELBERT HOSEMAN
Secretary of State

TO: Circuit Clerks and Democratic and Republican County Executive
Committee Chairs
Jamie Franks, State Democratic Executive Committee Chairman
Brad White, State Republican Party Executive Committee Chairman

FROM: Matt Grubbs, HAVA Administrator

DATE: December 28, 2009

SUBJECT: Executive Committee Certification Training

The Secretary of State's Office will conduct **mandatory Party Executive Committee Certification Training sessions on February 1, 11, 19, and 23, 2010**. This training is intended for Party Executive Committee Chairs or their designee who have not received mandatory certification training in 2010. The training will cover the primary election process and selected laws applicable to the primary elections.

Attached you will find the pre-registration form for the Party Executive Committee Certification Training sessions. **Pre-registration is mandatory.** It allows our agency to make plans for seating, training materials, and training rooms. Please register by completing the enclosed form and returning it to our office by mail or fax by the deadline indicated on the form. If you choose to fax the form, please use a fax cover sheet.

To ensure that our office reaches out to all current Party Executive Committee members, **I am requesting that the Circuit Clerks please forward copies of this memo and registration form to the chairs of the Democratic and Republican Executive Committees in their counties.** We are sending this memo to the list of chairs we received from the state executive committees but there could be changes and we don't want to miss anyone.

If you have questions or need additional information, please contact Natalie Cole, Training Coordinator, at (601) 359-5213 or me at (601) 359-6582. Thank you.

Enclosure

PRE-REGISTRATION
2010 Executive Committee Certification Training

NAME: _____
MAILING ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
HOME PHONE: _____ OFFICE PHONE: _____
EMAIL ADDRESS: _____ FAX NUMBER: _____
COUNTY: _____

CHECK ONE OF THE FOLLOWING THAT DESCRIBES YOUR POSITION IN ELECTIONS:

____ STATE EXECUTIVE COMMITTEE MEMBER, _____ PARTY
____ COUNTY EXECUTIVE COMMITTEE MEMBER, _____ PARTY
____ OTHER, PLEASE DESCRIBE _____

PLEASE CHECK THE BLANK BY THE TRAINING SESSION YOU PLAN TO ATTEND:

____ LAKE TERRACE CONVENTION CENTER – HATTIESBURG, MS
ONE CONVENTION PLAZA HATTIESBURG, MS 39401
DATE: **FEBRUARY 1, 2010** TIME: 9:00 – 5:00
*Voting Device Training Included: DRE (Touch Screen) Diebold and Precinct Scanner

____ ITAWAMBA COMMUNITY COLLEGE – TUPELO, MS
MULTIPURPOSE BUILDING
2176 SOUTH EASON BOULEVARD TUPELO, MS 38804
DATE: **FEBRUARY 11, 2010** TIME: 9:00 – 5:00
*Voting Device Training Included: DRE (Touch Screen) Diebold and Precinct Scanner

____ DELTA STATE UNIVERSITY - CLEVELAND, MS
BOLOGNA PERFORMING ARTS CENTER
1003 WEST SUNFLOWER ROAD CLEVELAND, MS 38733
DATE: **FEBRUARY 19, 2010** TIME: 9:00 – 5:00
*Voting Device Training Included: DRE (Touch Screen) ES&S and DRE (Touch Screen) Diebold

____ HINDS COMMUNITY COLLEGE - PEARL, MS
LECTURE HALL
3805 HIGHWAY 80 EAST PEARL, MS 39208
DATE: **FEBRUARY 23, 2010** TIME: 9:00 – 5:00
* Voting Device Training Included: DRE (Touch Screen) Diebold and DRE (Touch Screen) Advanced

PRE-REGISTRATION DUE BY: JANUARY 15, 2010

PLEASE RETURN TO:
MISSISSIPPI SECRETARY OF STATE'S OFFICE
ATTN: NATALIE COLE
Post Office Box 136
JACKSON, MISSISSIPPI 39205-0136
(601) 359-5213 or 1-800-829-6786 OR FAX (601) 359-1499