



DELBERT HOSEMANN  
*Secretary of State*

**TO:** Circuit Clerks and County Elections Commissioners unable to attend ECAM Convention

**FROM:** Matt Grubbs  
Director of Elections Administration/ HAVA Administrator

**DATE:** October 4, 2010

**SUBJECT:** Elections Certification Training *Make-up* Sessions

---

The Secretary of State's Office will conduct one (1) Elections Certification *Make-Up* Training session for County Election Officials that will be two (2) days in 2011. This training session is for those that will not be able to attend the Election Certification Training at the Election Commissioners Association of Mississippi (ECAM) Convention, January of 2011 in Philadelphia. The session will be on February 23-24, 2011 at the MS Public Broadcasting Auditorium (3825 Ridgewood Rd. Jackson, MS 39211).

Please be advised that state law requires the County Election Commissioners to attend at least one elections certification training session per year, i.e., within 12 months prior to conducting an election (Miss. Code. Ann. §23-15-211). Circuit Clerks are invited to attend one of these sessions, as well. No other certification training session is scheduled to be offered this calendar year beyond the date of this session. According to state law (*Miss. Code. Ann. §23-15-211*), the County Board of Supervisors shall pay members of the County Election Commissioners for attending training events a per diem in the amount provided in the code (*Miss. Code. Ann. §23-15-153*). Please be aware that your Board of Supervisors must approve this travel and include it on their meeting minutes.

Attached you will find the pre-registration form. The session will be from 9:00am to 4:00pm with a break for lunch each day. **Pre- registration is mandatory.** Please complete the enclosed form and return it to our office by mail or fax by **January 17, 2011** to the attention of Amanda Frusha.

To access training materials, please visit our website at:

[http://www.sos.ms.gov/elections\\_elections\\_officials\\_center2.aspx](http://www.sos.ms.gov/elections_elections_officials_center2.aspx)

**Please fax or mail your completed registration form by January 17<sup>th</sup>,  
to the attention of:**

Amanda Frusha  
MS Secretary of State's Office  
401 Mississippi Street  
Jackson, MS 39205  
[Amanda.Frusha@sos.ms.gov](mailto:Amanda.Frusha@sos.ms.gov)  
Phone: 601-359-5213  
Fax: 601-359-1499

If you have questions or need further information, **please call Amanda Frusha at 601-359-5213 or me at (601) 359-6582.** Thank you very much!