



**DELBERT HOSEMANN**  
*Secretary of State*

**TO:** Election Commissioner Chairpersons  
Circuit Clerks

**FROM:** Matt Grubbs  
Director of Elections Administration/HAVA Administration

**DATE:** June 25, 2010

**SUBJECT:** "Train-the-Trainer" Registration

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The Secretary of State's office invites you to attend one of the "Train-the-Trainer" sessions listed on the attached pre-registration form. To reserve seating, each participant should complete and submit the attached pre-registration form. **Please pre-register for the session you wish to attend; space is limited.** The training sessions can accommodate up to two (2) Election Commissioners from each county and one (1) representative from the Circuit Clerk's office in each county. Please coordinate with your members to determine who will attend. Only 20 places will be available at each session, so the sooner you register, the more likely you will be able to attend the session of your choice. Please see the attached course syllabus.

To better serve you, we will now provide all training materials for you on our web site. This allows you to go to our website before a training session, print and review the materials prior to the session, and bring them with you to the training. We hope that this will allow you to be better prepared for upcoming training sessions. **We will no longer provide training handouts at the training sessions, so please bring your materials with you.**

To access training materials, please visit our website at:  
[http://www.sos.ms.gov/elections\\_elections\\_officials\\_center2.aspx](http://www.sos.ms.gov/elections_elections_officials_center2.aspx)

**Please fax or mail your completed registration form by August 9<sup>th</sup>,  
to the attention of:**

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