



DELBERT HOSEMANN  
*Secretary of State*

## **2017 Municipal Elections Certification Training Schedule**

- January 5<sup>th</sup>: Brookhaven, Lincoln Civic Center
- January 10<sup>th</sup>: Greenwood, Leflore County Civic Center
- January 31<sup>st</sup>: Pearl, The Clyde Muse Center (associated with Hinds Community College)
- February 2<sup>nd</sup>: Belden, Itawamba Community College, the Belden Center
- February 9<sup>th</sup>: Ocean Springs, Gulf Hills Hotel and Conference Center
- February 14<sup>th</sup>: Oxford, Oxford Conference Center
- February 16<sup>th</sup>: Hattiesburg, Lake Terrace Convention Center
- February 22<sup>nd</sup>: Meridian, Kahlmus Auditorium (part of Mississippi State satellite campus)

**\*Pre-registration is mandatory. A memo and pre-registration form will be sent out and posted on our website no later than December 5, 2016. All dates, locations, and times are tentative and subject to change. If you have any questions, call Mary Beth Samsel at 601-359-6687.**



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**2017 Municipal Elections Officials  
Certification Training Agenda**

9:00 am – 9:45 am	<u>Attorney General Opinions Update</u>	Office of the Attorney General
9:45 am – 10:30 am	<u>Municipal Candidate Qualifying</u>	Office of the Attorney General
10:30 am -11:00 am	<u>Conducting an Election by Paper Ballot</u>	Office of the Attorney General
11:00 am – 12:00 pm	<u>Municipal Elections Overview: Municipal Poll Manager Training</u>	Elections Division <b>Mississippi Secretary Of State's Office</b>
12:00 pm – 1:15 pm	<u>LUNCH BREAK</u>	
1:15 pm – 2:45 pm	<u>Affidavit Ballot Procedures: Absentee Ballot Procedures: Resolution Boards</u>	Elections Division <b>Mississippi Secretary Of State's Office</b>
2:45 pm – 3:00 pm	<u>Evaluations &amp; Certification Completion</u> <b>Important: Please Make Sure to Complete Forms in Full &amp; Return Them To MSOS Staff Before Leaving!</b>	Mary Beth Samsel Elections Training Coordinator <b>Mississippi Secretary of State's Office</b>
<b><u>Please remain mindful to stay for the TSX Train the Trainer if you have pre-registered for the class</u></b>		
3:00 pm – 5:00 pm	<u>Voting Device Training</u>  <u>TSX Voting Device</u> (Statewide Machine)	Zach Simmons, Elections Systems Training Specialist <b>Mississippi Secretary of State's Office</b>