

8:30 a.m. - 11:30 a.m.
CONVENTION REGISTRATION
Conference Center Lobby

WEDNESDAY, JANUARY 20, 2016

8:00 a.m. – 11:00 a.m.

NEW COMMISSIONER ORIENTATION (Meeting Room #3)

(For New Commissioners and Commissioners that have NOT previously attended Orientation)

8:00 a.m. – 8:45 a.m.	Election Day Operations	Hawley Robertson Senior Attorney, Elections Division Secretary of State's Office
8:45 a.m. – 9:30 a.m.	Duties of an Election Commissioner	Kimberly Turner Assistant Secretary of State, Elections Division Secretary of State's Office
9:30 a.m. – 10:15 a.m.	Introduction to SEMS	Madalan Lemcp, PMP Elections Consultant, Secretary of State's Office
10:15 a.m. – 11:00 a.m.	Reimbursement and Expenses	Mark Johnson Technical Assistance Div. State Auditor's Office

BREAK FOR LUNCH

12:00 p.m. – 12:45 p.m.

OPENING SESSION - BALLROOM

WEDNESDAY, JANUARY 20, 2016

1:00 p.m. – 5:45 p.m.

CERTIFICATION TRAINING PART I

Meeting rooms #1, #2, #3, #4, #5 and Main Ballroom

Day #1 Wednesday	BREAKOUT Room #1	BREAKOUT Room #2	BREAKOUT Room #3	BREAKOUT Room #4	BREAKOUT Room #5	Main Ballroom									
	Election Day Procedures	Election Day Closing: <i>The Poll Manager's Roll</i>	Election Day Closing: <i>The Election Commissioner's Roll</i>	Voter Roll Maintenance in SEMS	Processing the Election in SEMS & SEMS Update	Compensation of Election Commissioners					TSX Voting Device Training				
	Mississippi Secretary of State's Office	Mississippi Secretary of State's Office	Mississippi Secretary of State's Office	Mississippi Secretary of State's Office	Mississippi Secretary of State's Office	Mississippi State Auditor's Office					All Counties using TSX Voting Device				
1:00 p.m. 2:00 p.m.	A	B	C	D	E	F	G	H	I	J					
2:15 p.m. 3:15 p.m.	F	G	H	I	J	A	B	C	D	E					
3:30 p.m. 4:30 p.m.	G	H	I	J	F						A	B	C	D	E
4:45 p.m. 5:45 p.m.	B	C	D	E	A						F	G	H	I	J

SCANNING REQUIRED FOR EACH CLASS!

Participants will move from room to room for classes.

MUST attend ALL classes each day in order to receive certification.

*6:30 P.M. Meet and Greet session (Election Commissioners ONLY!)
Light Hors d'oeuvres will be served & we will also have Door prizes.*

***** DINNER ON YOUR OWN *****

THURSDAY, JANUARY 21, 2016

6:30 a.m. - 7:45 a.m.

HOT BREAKFAST BUFFET
Ticket Required

CERTIFICATION TRAINING PART II

8:00 A.M. – 4:30 P.M.

Meeting rooms #1, #2, #3, #4, #5 and Main Ballroom

Day #2 Thursday	BREAKOUT Room #1	BREAKOUT Room #2	BREAKOUT Room #3	BREAKOUT Room #4	BREAKOUT Room #5	Main Ballroom									
	Election Day Procedures	Election Day Closing: <i>The Poll Manager's Roll</i>	Election Day Closing: <i>The Election Commissioner's Roll</i>	Voter Roll Maintenance in SEMS	Processing the Election in SEMS & SEMS Update	Voter Fraud	<u>Break</u>								
	Mississippi Secretary of State's Office	Mississippi Secretary of State's Office	Mississippi Secretary of State's Office	Mississippi Secretary of State's Office	Mississippi Secretary of State's Office	Mississippi Attorney General's Office									
8:00 a.m. 9:00 a.m.	I	J	F	G	H						A	B	C	D	E
9:15 a.m. 10:15 a.m.	C	D	E	A	B	F	G	H	I	J					
10:30 a.m. 11:30 a.m.	H	I	J	F	G	A	B	C	D	E					
11:30 a.m. 12:45 p.m.	LUNCH BREAK					Legislative Updates									
1:00 p.m. 2:00 p.m.	D	E	A	B	C	F	G	H	I	J					
2:15 p.m. 3:15 p.m.	J	F	G	H	I	A	B	C	D	E					
3:30 p.m. 4:30 p.m.	E	A	B	C	D						F	G	H	I	J

SCANNING REQUIRED FOR EACH CLASS!

Participants will move from room to room for classes.
MUST attend ALL classes each day in order to receive certification.

THURSDAY NIGHT, JANUARY 21, 2016

7:00 p.m.

BANQUET
Main Ballroom - Ticket required

FRIDAY, JANUARY 22, 2016

6:30 a.m. – 7:45 a.m.

**HOT BREAKFAST BUFFET
TICKET REQUIRED**

8:00 a.m. – 12:30 p.m.

CERTIFICATION PART III

Meeting Rooms #1, #2, #3, #4, #5 and Main Ballroom

<p>Day #3 Friday</p>	<p align="center">Main Ballroom</p>
<p>8:00 a.m. 9:00 a.m.</p>	<p align="center">Attorney General Opinions Liz Bolin</p>
<p>9:15 a.m. 10:15 a.m.</p>	<p align="center">ETHICS COMMISSION Chris Graham</p>
	<p align="center"><u>SCANNING REQUIRED FOR EACH CLASS!</u> <u>Participants will move from room to room for classes.</u> <u>MUST attend ALL classes each day in order to receive certification.</u></p>
<p>10:30 a.m. 12:30 p.m.</p>	<p align="center">MAIN BALLROOM 2016 ECAM BUSINESS MEETING CLOSED SESSION (Paid ECAM Members Only) Van Lowry, President</p>
<p>12:30 p.m. 12:45 p.m.</p>	<p align="center">2016 CONVENTION ADJOURNED ECAM BOARD MEETING Executive Board Room (Silver Star) ECAM PRESIDENT, presiding</p>