

## Mississippi Secretary of State

125 South Congress St., P. O. Box 136, Jackson, MS 39205-0136

## ADMINISTRATIVE PROCEDURES NOTICE FILING

|                                                                       |                           |                                                                                        |                                    |              |
|-----------------------------------------------------------------------|---------------------------|----------------------------------------------------------------------------------------|------------------------------------|--------------|
| AGENCY NAME<br>Mississippi State Port Authority at Gulfport (MSPA)    |                           | CONTACT PERSON<br>Errol LaRue                                                          | TELEPHONE NUMBER<br>(228) 865-4300 |              |
| ADDRESS<br>2510 14 <sup>th</sup> Street                               |                           | CITY<br>Gulfport                                                                       | STATE<br>MS                        | ZIP<br>39501 |
| EMAIL<br><a href="mailto:elarue@shipmspa.com">elarue@shipmspa.com</a> | SUBMIT DATE<br>02-28-2020 | Name or number of rule(s):<br>Title 28, Part 305, proposed rule 2.22 and new rule 2.23 |                                    |              |

**Short explanation of rule/amendment/repeal and reason(s) for proposing rule/amendment/repeal:** In a previous revision to the MSPA's Operations and Procedures Manual and Personnel Guidelines, reimbursement policies for business promotion expenses were unintentionally removed from the Operations and Procedures Manual and were not replaced in the Personnel Guidelines. The change to Rule 2.22 clarifies that Rule 2.22 relates to reimbursement for travel expenses. The addition of Rule 2.23 establishes procedures by which reimbursement is made for business promotion expenses incurred by and employee.

**Specific legal authority authorizing the promulgation of rule:** Mississippi Code Section 59-5-1 et. seq.

**List all rules repealed, amended, or suspended by the proposed rule:** Title 28, Part 305, Rules 2.22 and 2.23

## ORAL PROCEEDING:

☐ An oral proceeding is scheduled for this rule on Date: \_\_\_\_\_ Time: \_\_\_\_\_ Place: \_\_\_\_\_

☒ Presently, an oral proceeding is not scheduled on this rule.

If an oral proceeding is not scheduled, an oral proceeding must be held if a written request for an oral proceeding is submitted by a political subdivision, an agency or ten (10) or more persons. The written request should be submitted to the agency contact person at the above address within twenty (20) days after the filing of this notice of proposed rule adoption and should include the name, address, email address, and telephone number of the person(s) making the request; and, if you are an agent or attorney, the name, address, email address, and telephone number of the party or parties you represent. At any time within the twenty-five (25) day public comment period, written submissions including arguments, data, and views on the proposed rule/amendment/repeal may be submitted to the filing agency.

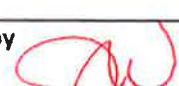
## ECONOMIC IMPACT STATEMENT:

☒ Economic impact statement not required for this rule. ☐ Concise summary of economic impact statement attached.

| TEMPORARY RULES                                                                                                                                                              | PROPOSED ACTION ON RULES                                                                                                                                                                                                                                                                                                  | FINAL ACTION ON RULES                                                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| _____ Original filing<br>_____ Renewal of effectiveness<br>To be in effect in _____ days<br>Effective date:<br>_____ Immediately upon filing<br>_____ Other (specify): _____ | <b>Action proposed:</b><br>_____ New rule(s)<br><input checked="" type="checkbox"/> Amendment to existing rule(s)<br>_____ Repeal of existing rule(s)<br>_____ Adoption by reference<br><b>Proposed final effective date:</b><br><input checked="" type="checkbox"/> 30 days after filing<br>_____ Other (specify): _____ | <b>Date Proposed Rule Filed:</b> _____<br><b>Action taken:</b><br>_____ Adopted with no changes in text<br>_____ Adopted with changes<br>_____ Adopted by reference<br>_____ Withdrawn<br>_____ Repeal adopted as proposed<br><b>Effective date:</b><br>_____ 30 days after filing<br>_____ Other (specify): _____ |

Printed name and Title of person authorized to file rules: Errol LaRue, Government and Legal Affairs Manager

Signature of person authorized to file rules: /s/ Errol LaRue 

| OFFICIAL FILING STAMP                                                                                 | DO NOT WRITE BELOW THIS LINE<br>OFFICIAL FILING STAMP                                                                                                                                                                                                                                          | OFFICIAL FILING STAMP                                                                                 |
|-------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <div style="border: 1px solid black; height: 150px; width: 100%;"></div> Accepted for filing by _____ | <div style="border: 1px solid black; padding: 10px; text-align: center;">  </div> Accepted for filing by <u>#24768</u>  | <div style="border: 1px solid black; height: 150px; width: 100%;"></div> Accepted for filing by _____ |

The entire text of the Proposed Rule including the text of any rule being amended or changed is attached.