

Title 23: Division of Medicaid

Part 214: Pharmacy Services

Part 214 Chapter 1: General Pharmacy

Rule 1.12: Beneficiary Signature

- A. The pharmacy must obtain the signature of beneficiary or his/her representative signature and their relationship to the beneficiary for each prescription received with the exception of beneficiaries living in long-term care facilities, i.e. nursing facilities, intermediate care facilities for the intellectually disabled (ICF/IID), psychiatric residential treatment facilities (PRTF) and/or nursing facilities for the severely disabled (NFSD).
1. Electronic signatures are acceptable.
 2. One signature per prescription is required.
 3. The pharmacist may sign for a prescription if the beneficiary or his/her representative is not capable of signing. When signing the pharmacist must:
 - a. Document the circumstances preventing the beneficiary or his/her representative from signing for the prescription, and
 - b. Sign the prescription signature record with his/her own name and the beneficiary's name.
 4. For shipped or delivered prescriptions, the pharmacy must obtain the signature of the beneficiary or his/her representative and their relationship to the beneficiary.
 - a. The pharmacy must maintain signatures on-site and in an auditable manner.
 - b. The Division of Medicaid will not reimburse for medications lost in transit and/or not received by the beneficiary.
 - c. During a national or statewide emergency, a signature is not required.
 - 1) The provider must document the emergency.
 - 2) The provider must document confirmation of delivery by an alternate means including, but not limited to:
 - (a) Telephone,
 - (b) Text message, or
 - (c) Other electronic communication.

- B. Prescription signature records for received prescriptions must include the prescription serial number, date medication is received and the beneficiary or his/her representative's signature and their relationship to the beneficiary.
1. Prescription signature records must be retained for a period of five (5) years for audit purposes.
 2. Prescription signature records for shipped prescriptions must be retained for a period of five (5) years and must include the delivery confirmation for audit purposes.
 3. Prescription signature records must be maintained on-site and in an auditable manner.
- C. The beneficiary or provider cannot waive the receipt signature requirement nor does "signature on file" meet this obligation.

Source: Miss. Code Ann. § 43-13-121.

History: Revised eff. 08/01/2020, Rule 1.12 A.-E. added 07/01/13 to include 04/01/12 compilation omission.