

## Mississippi Secretary of State

## ADMINISTRATIVE PROCEDURES NOTICE FILING

|                                                  |                          |                                                                                         |                                  |              |
|--------------------------------------------------|--------------------------|-----------------------------------------------------------------------------------------|----------------------------------|--------------|
| AGENCY NAME<br>Mississippi State Personnel Board |                          | CONTACT PERSON<br>Richard Davis<br>MSPB General Counsel                                 | TELEPHONE NUMBER<br>601-359-1406 |              |
| ADDRESS<br>210 East Capitol Street, Suite 800    |                          | CITY<br>Jackson                                                                         | STATE<br>MS                      | ZIP<br>39201 |
| EMAIL<br>MSPB.Communications@mspb.ms.gov         | SUBMIT DATE<br>6/11/2024 | Name or number of rule(s):<br>Title 27, Part 120<br>Mississippi State Employee Handbook |                                  |              |

Short explanation of rule/amendment/repeal and reason(s) for proposing rule/amendment/repeal: Updated State Employee Handbook.

Specific legal authority authorizing the promulgation of rule: Miss. Code Ann. §§ 25-9-103, -119

List all rules repealed, amended, or suspended by the proposed rule: Title 27, Part 120, State Employee Handbook FY2024

## ORAL PROCEEDING:

- ☐ An oral proceeding is scheduled for this rule on Date: \_\_\_\_\_ Time: \_\_\_\_\_ Place: \_\_\_\_\_
- ☒ Presently, an oral proceeding is not scheduled on this rule.

If an oral proceeding is not scheduled, an oral proceeding must be held if a written request for an oral proceeding is submitted by a political subdivision, an agency or ten (10) or more persons. The written request should be submitted to the agency contact person at the above address within twenty (20) days after the filing of this notice of proposed rule adoption and should include the name, address, email address, and telephone number of the person(s) making the request; and, if you are an agent or attorney, the name, address, email address, and telephone number of the party or parties you represent. At any time within the twenty-five (25) day public comment period, written submissions including arguments, data, and views on the proposed rule/amendment/repeal may be submitted to the filing agency.

## ECONOMIC IMPACT STATEMENT:

- ☐ Economic impact statement not required for this rule. ☐ Concise summary of economic impact statement attached.

| TEMPORARY RULES                                                                                                                                                              | PROPOSED ACTION ON RULES                                                                                                                                                                                                                                      | FINAL ACTION ON RULES                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| _____ Original filing<br>_____ Renewal of effectiveness<br>To be in effect in _____ days<br>Effective date:<br>_____ Immediately upon filing<br>_____ Other (specify): _____ | <b>Action proposed:</b><br>_____ New rule(s)<br>_____ Amendment to existing rule(s)<br>_____ Repeal of existing rule(s)<br>_____ Adoption by reference<br><b>Proposed final effective date:</b><br>_____ 30 days after filing<br>_____ Other (specify): _____ | <b>Date Proposed Rule Filed:</b> <u>May 16, 2024</u><br><b>Action taken:</b><br><input checked="" type="checkbox"/> Adopted with no changes in text<br>_____ Adopted with changes<br>_____ Adopted by reference<br>_____ Withdrawn<br>_____ Repeal adopted as proposed<br><b>Effective date:</b><br><input checked="" type="checkbox"/> 30 days after filing<br>_____ Other (specify): _____ |

Printed name and Title of person authorized to file rules: H. Richard Davis, Jr., General Counsel

Signature of person authorized to file rules: H. R. Davis

|                                                                                                          |                                                                                                                                                 |                                                                                                                                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>OFFICIAL FILING STAMP</b><br><div style="border: 1px solid black; height: 100px; width: 100%;"></div> | <b>DO NOT WRITE BELOW THIS LINE</b><br><b>OFFICIAL FILING STAMP</b><br><div style="border: 1px solid black; height: 100px; width: 100%;"></div> | <b>OFFICIAL FILING STAMP</b><br><div style="border: 1px solid black; padding: 10px; text-align: center;"> <br/> <b>JUN 11 2024</b><br/> <b>MISSISSIPPI</b><br/> <b>SECRETARY OF STATE</b> </div> |
| Accepted for filing by                                                                                   | Accepted for filing by                                                                                                                          | Accepted for filing by <u>27533 yba</u>                                                                                                                                                                                                                                               |

The entire text of the Proposed Rule including the text of any rule being amended or changed is attached.