




2020 – ANNUAL REPORT INSTRUCTION FORM

(Mississippi LLCs)

IMPORTANT! FOLLOW INSTRUCTIONS EXACTLY WHEN COMPLETING THIS FORM. PLEASE PRINT.

Customer ID Number F99523705	Notice Date 12/09/2019	LLC Business ID [REDACTED]	Entity Start Date 01/04/2019
Business Address PM81209A SCH 5-DIGIT 39211 7000008789 00.0037.0305 8789/1   [REDACTED] LLC 			
			Please Respond By: 01/10/2020

Mississippi laws require every limited liability company authorized to transact business in the state to timely file an annual report every year. If [REDACTED] LLC does not file an annual report, it may be in default and administratively dissolved.

MISSISSIPPI CODE § 79-29-215: “(1) Each domestic limited liability company authorized to transact business in this state shall deliver on such date as may be established by the Secretary of State, to the Secretary of State for filing an annual report...”

If the business entity is still in use, C.P.F.S., a private entity, will assist for a fee in the filing of your annual report. Entities may elect to file their annual report free of charge directly through the issuing government agency.

C.P.F.S. IS NOT A GOVERNMENT AGENCY AND DOES NOT HAVE A CONTRACT WITH ANY GOVERNMENTAL AGENCY TO PROVIDE THIS SERVICE.

To utilize this service, follow the steps below. C.P.F.S. will not disclose any information about your business to any third-party, including competitors, unless required by law. Mail the completed form with **\$75.00** in the enclosed envelope. **Please respond today!**

STEP 1. Verify the correctness of the pre-printed business information. Make any necessary changes and complete any missing information.

Business Name [REDACTED]		Federal Tax ID
Principal Address		NAICS Code (nature of business)
Email Address	Does the business have an Operating Agreement? <input type="checkbox"/> Yes <input type="checkbox"/> No	Phone

STEP 2. Registered Agent. If you need to make a change to what is on file, you must file an amendment for an additional \$50.00.

Registered Agent Name [REDACTED]	Registered Agent Email Address
Registered Agent Address	

STEP 3. Provide the name(s) and address(es) of the Manager(s) and Member(s) of the business. (Must include at least one)

Manager/Member Name	Title
Manager/Member Address	
Manager/Member Name	Title
Manager/Member Address	
Manager/Member Name	Title
Manager/Member Address	

STEP 4. PAYMENT INFORMATION Complete payment to file your annual report.

<input type="checkbox"/> CHECK ENCLOSED FOR \$75.00 <i>Price includes state fee and C.P.F.S. processing fee.</i> <i>*If you have changes to the Registered Agent, please add \$50 to your total, to file an amendment.</i>	Please make your check payable to: C.P.F.S. 1220 E. Northside Drive, Ste. #299 Jackson, MS 39211	Further assistance: Call (601) 258-6659
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ALL C.P.F.S. PROCESSING FEES ARE 100% FULLY GUARANTEED.

STEP 5. I authorize an electronic signature on behalf of the above mentioned LLC and understand that C.P.F.S. is not a government agency and is not providing legal advice.

Signature (to be signed by an officer or registered agent) **REQUIRED**		Print Name Clearly
Title	Email Address	Phone

THE STATE OF MISSISSIPPI ANNUAL REPORT CAN BE FILED DIRECTLY WITH THE STATE FOR FREE.

Place
Stamp
Here

C.P.F.S.
1220 E. Northside Drive, Ste. #299
Jackson, MS 39211

FILING CHECKLIST – KEEP THIS INFORMATION FOR YOUR RECORDS

- Complete all necessary fields.
- Provide name, email & phone of your entity's authorized party. This will be used if we need to contact you.
- **Signature is required for processing.**
- Submit a valid form of payment. Please confirm that the check or money order is accurately completed, including name, date, total and signature.
- Submit your company's completed form along with payment for your entity's filing in the enclosed envelope.

Should you have any questions or concerns while waiting for your filing to be complete, please call us at:

877-329-4662

FILING CHECKLIST – KEEP THIS INFORMATION FOR YOUR RECORDS