



Michael Watson
SECRETARY OF STATE

**Public Lands Division
Senior Attorney
Gulf Coast Office**

Provide assistance to the Secretary of State and the Assistant Secretary of State in the following areas:

- Administration of public trust tidelands leasing program through all stages from identification of lessee to rent collection, and coordination with other involved governmental agencies including Department of Marine Resources, Army Corps of Engineers, and local governing authorities.
- Represent the Secretary in Tidelands related matters, including the Coastal Preserves Program.
- Provide information of general and specific nature to other governmental agencies, citizens, and professional organizations.
- Coordination with Attorney General's Office and outside counsel in effective representation of Secretary of State in litigation matters.
- Provide input to statutory and administrative rules amendments.
- Assist in the supervision of the Gulf Coast satellite office.
- Other duties as assigned by the Secretary and the Assistant Secretary.

Travel:

- Local travel mainly in the three coastal counties with some travel in the next tier of three coastal counties.

Suggested Experience:

- Experience in real estate transactions including coordination with landowners, appraisers, and surveyors.
- Familiarity with federal wetlands laws and regulations preferred.
- Legal experience in property transactions.
- Experience using county web pages to research and review land ownership information.
- Candidate must be a self-starter and able to translate instructions, requirements, and subsequent actions from one situation to similar situations
- Demonstrated attention to detail.

Required:

- Membership Mississippi State Bar; active license
- Experience using internet browsers (such as Internet Explorer or Chrome); Microsoft Excel and Word experience required.