



Michael Watson

SECRETARY OF STATE

Staff Attorney
Regulation and Enforcement Division
Secretary of State's Office

Job Description

- Review all trademark applications for approval/rejection.
 - Secondary/final review after BS staff review
 - Draft rejection letters when necessary
 - Must have working knowledge of MS trademark law
- Primary attorney for all formal notary public complaints
 - Review complaint file
 - Issue complaint notice letter to notary
 - Correspondence with complainant and notary
 - Decide appropriate action:
 - No action
 - Suspension
 - Revocation
 - Must have working knowledge of MS notary law.
- Handle legal cases for pre-need funeral products, perpetual care cemeteries, scrap metal dealers, and athlete agents.
 - Collaborate with examiners
 - Decide form of legal action
 - No action
 - Warning letter/heightened supervision
 - Consent Order
 - Hearing
 - Must have working knowledge of MS Pre-Need, Perpetual Care, Scrap Metal, and Athlete Agent laws.
- Assist ASOS as needed with Administrative Procedures Act
- Provide counsel to ASOS on all legal matters when requested
- Use research skills to assist ASOS with questions of law